

**Minutes of Trowell Parish Council Meeting held at Trowell Parish Hall,
on Tuesday 11th June 2024 commencing at 7.30pm.**

Present: Shaun Bell, Helen Cutting, John Doddy (8.30pm), Si Frost, Thomas Hall, Lavinia Harper, Michelle Harvey, Don Pringle, Alison Slack.

Present: Jane Murden (Clerk), Cllr McGrath (County) and 1 member of public from 8.35pm.

Item Ref	Description	Action
FUL-021/24	Chairmans Welcome. The chair welcomed members to the meeting and the following reminders were given: <ul style="list-style-type: none"> • Fire Action Plan. • Code of Conduct and respect to one another. • Councillors are on the Council to serve all the residents of Trowell. 	
FUL-022/24	Apologies for Absence. a) Councillors received apologies for absence from Helen Cumberpatch and Cynth McGann. b) Councillors resolved to accept the apologies received.	
FUL-023/24	Declarations of Interests. Councillors to declare interests in subsequent agenda items. a) Pecuniary interests – none. b) Other registerable interests – none. c) Non-registerable interests – none.	
FUL-024/24	Minutes. Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meeting held on 14 th May with two amendments. One abstention.	Clerk
FUL-025/24	County Councillors Report. Cllr McGrath updated members on the following: <ul style="list-style-type: none"> • Section 19 report meeting being moved due to the General Election. • There will be a visit arranged to look at the bus stops that have been listed by members as having issues. 	
FUL-026/24	Borough Councillors Report. Cllr Ball sent apologies for not being able to attend. Cllr Pringle updated members on the following: <ul style="list-style-type: none"> • Meetings attended as a Borough Councillor. • Questions raised regarding the purchase of the land at Pit Lane. • Meetings he will be attending to gather further information regarding the land at Pit Lane and how to resolve the flooding at Boundary Brook. 	
FUL-027/24	Public Participation. No public in attendance.	



FUL-028/24	Planning & Environment Matters. Councillors reviewed and resolved to approve the following responses to planning consultations: <ul style="list-style-type: none"> a) 24/00285/FUL – Construct single storey side and rear extension – 8 Smithfield Avenue Trowell, NG9 3PD – no objections. Councillors noted the determined applications. <ul style="list-style-type: none"> b) 24/00179/FUL – Timber cladding to external elevations – 3 Cossall Road, Trowell, NG9 3PG – Conditional Permission. c) 24/00131/FUL – Construct two storey side extension and first floor rear extension – 81 Ilkeston Road Trowell, NG9 3PY – Conditional Permission. d) 24/00169/CLUP – Certificate of lawfulness for proposed single storey extension – Approval - CLU 	
FUL-029/24	Finance – Monthly Accounts & Year End (AGAR) <ul style="list-style-type: none"> a) Councillors noted account balances on the 31st May 2024. b) Councillors received and approved payments made in May 2024. c) Councillors noted net positions on budget reports. d) Councillors noted income received during May 2024. e) Councillors resolved to approve the transfer of income to the reserves budget. f) Councillors reviewed the annual internal audit report and resolved that recommendations will be taken to Finance and General-Purpose committee for action to be agreed. Councillors approved the annual governance statement and the chair of the council signed the statement. 	
FUL-030/24	Policies and Procedures. <ul style="list-style-type: none"> a) Biodiversity Policy – Councillors discussed the draft policy and resolved to approve and adopt. 	
FUL-031/24	Correspondence. <ul style="list-style-type: none"> a) Councillors noted the tabled correspondence received from 9th May until 4th June 2024. b) Councillors resolved to approve the response to the following: <ul style="list-style-type: none"> i. Letter received from SATBBAG – Councillors discussed this matter and a letter will be sent in full response. ii. Parliament requests support campaign to improve the safety of lithium batteries – deferred due to general election. iii. Rehab 4 Addiction request – request denied. iv. Nottinghamshire County Council Civic Service – Five members will be attending. 	Clerk Clerk Clerk Clerk
FUL-032/24	Committees. Councillors received reports from committees that had taken place since the last full council meeting. <ul style="list-style-type: none"> a) Parish Hall and Grounds – Postponed. 	

	<p>b) Events Committee – Cllr Harvey reported to members on the Trowell Festival Village Celebration, afternoon tea dance and the D-Day commemorations. All three events have received positive feedback from residents on the day of the events and after. The positive feedback has consolidated why the members are doing events. The aim of the Events Committee is to positively interact and engage with the residents of the village, form good, strong relationships with them and bring back the community spirit.</p>	
FUL-033/24	<p>Inspection Reports for the Parish Hall and Grounds. Councillors received a report from the Chair that inspections had been carried out satisfactorily and signed off.</p>	
FUL-034/24	<p>Clerks Report.</p> <p>a) Councillor Emails – Councillors discussed the options and requirements for holding a org.uk email for staff and members and this is because of the requirements to be compliant with the AGAR requirements. The members resolved to purchase plan 1.</p> <p>b) Councillors voted on a motion to close the meeting to press and public-Pursuant to section 1 (2) of the Public Bodies (admission to Meeting) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted the public and press will be asked to leave the meeting.</p> <p>c) Request for Dispensation from Cllr McGann - Approved</p>	<p>Clerk</p> <p>Clerk</p>
FUL-035/24	<p>Items for Press Release. Councillors approved the following items for press release:</p> <ul style="list-style-type: none"> • Trowell Parish Council Events 	Clerk
FUL-036/24	Date of next Full Council Meeting: 9th July 2024	

Meeting Closed at: 9.24pm

Signed

Date

9/7/24