

**Minutes of Ordinary Meeting of Trowell Parish Council held at Trowell Parish Hall, Tuesday  
13<sup>th</sup> February 2024, starting at 7.30pm.**

**Present:** Si Frost, Thomas Hall, Michelle Harvey, Debbie Hopwood, Cynth McGann.

From agenda item 166/23 – Helen Cutting, Shaun Bell, Lavinia Harper.

**In attendance:** Jane Murden (Clerk/RFO), J. McGrath (NCC), D. Pringle (BBC)

<b>Item Ref.</b>	<b>Description</b>	<b>Action</b>
	Due to no chair or vice chair being in attendance C. McGann was appointed to take the meeting until a chair was elected.	
<b>162/23.</b>	<b>Election of Chair of the Council.</b> Councillors <b>voted</b> to appoint Cynth McGann as Chair of the Parish Council for the year to May 2024.	
<b>163/23.</b>	<b>Election of Vice Chair of the Council.</b> Helen Cumberpatch remains as Vice Chair of the Parish Council for the year to May 2024.	
<b>164/23.</b>	<b>Apologies for Absence.</b> a) Councillors <b>noted</b> apologies for absence received from HC. b) Councillors to <b>vote</b> on acceptance of any apologies for absence – no vote taken as reason not provided.	
<b>165/23.</b>	<b>Declarations of Interests.</b> Councillors to declare interests in subsequent agenda items as follows: a) Pecuniary interests – None. b) Other registerable interests – SF, MH (book signed) c) Non-registerable interests – None.	
<b>166/23.</b>	<b>Councillor Vacancies.</b> Councillors received three applications for co-option, The applications were reviewed and <b>voted</b> upon. Helen Cutting – <b>All in favour</b> (MH did not vote) Shaun Bell – <b>All in favour</b> (SF did not vote) Lavinia Harper – <b>All in favour</b> (SF did not vote)	
<b>167/23.</b>	<b>Minutes.</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 9 <sup>th</sup> January 2024.	
<b>168/23.</b>	<b>County Councillors Reports.</b> Cllr McGarth gave members a verbal update with regards to roads, footpaths and flooding.	
<b>169/23.</b>	<b>Borough Councillors Reports.</b> Cllr Pringle gave members a verbal report with regards to roads, fly tipping and reporting issues on the MyNotts app.	



170/23.	<b>Public Participation (15 minutes)</b> No public in attendance.	
171/23.	<b>Planning &amp; Environment Matters.</b> Councillors reviewed and <b>approved</b> a response to the following applications. a) 24/0006/FUL – 124 Ilkeston Road, Trowell – <b>Objections.</b> b) 24/00040/FUL – 19 Ilkeston Road, Trowell – <b>No Objections.</b> Councillors <b>noted</b> the outcome of the following planning applications determined by BBC. a) 23/00855/FUL – 3 Cossall Road, Trowell – Conditional Permission. 23/00824/FUL – Land adjacent 203 Stapleford Road, Trowell – Conditional Permission.	Clerk Clerk
172/23.	<b>Finance – Monthly Accounts.</b> a) Councillors <b>noted</b> the account balances on the 31 <sup>st</sup> January 2024. b) Councillors received and <b>approved</b> the payments made in January 2024. c) Councillors received and <b>approved</b> the list of regular suppliers to be paid as per council’s agreed contracts. d) Councillors <b>noted</b> the net position of budget reports as of the 31 <sup>st</sup> January 2024. e) Councillors <b>noted</b> the receipts received during January 2024. f) Councillors <b>approved</b> the transfer of January receipts to the reserves. g) Councillors received and signed bank mandates for accounts and <b>approved</b> for a second token to be ordered for Co-op account. <b>Standing orders suspended at 8.20pm and resumed at 8.47pm.</b>	Clerk  Clerk
173/23.	<b>Correspondence.</b> Councillors <b>noted</b> the correspondence received from the 3 <sup>rd</sup> January to 2 <sup>nd</sup> February 2024.	
174/23.	<b>Inspection Reports for the Parish Hall and Grounds.</b> Councillors <b>noted</b> that the inspections had been conducted satisfactorily.	
175/23.	<b>Items of Confidentiality.</b> Councillors <b>voted</b> on a motion to close the meeting to the press and public – Pursuant to section 1 (2) of the Public Bodies (admission to Meeting) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press will be asked to leave the meeting.	
176/23.	<b>Committees and Working Parties.</b> Councillors received reports and <b>recommendations</b> from the Events Working Party and HR Committee.  a) Events Working Party. i. Report received on pie and quiz event – <b>noted.</b> ii. Recommend holding a monthly event such as the quiz following requests from residents – <b>approved.</b>	Clerk  Clerk  Clerk

	<ul style="list-style-type: none"> <li>iii. Recommend two people attend the level 2 Food Hygiene and safety Course, paid from the Events Budget – <b>approved.</b></li> <li>iv. Recommend purchasing a cash and carry card – <b>approved (obtain free card if possible)</b></li> <li>v. Councillors received a report on the planned events so far for the year – <b>approved.</b></li> </ul> <p>b) HR Committee, Councillors received a report regarding the appointment of a second caretaker for the Parish Hall – <b>noted.</b></p>	
<b>177/23.</b>	<p><b>Clerks Report.</b></p> <ul style="list-style-type: none"> <li>a) Microsoft Office Subscription renewal – <b>approved.</b></li> <li>b) Nottinghamshire Association of Local Councils subscription renewal – <b>approved.</b></li> <li>c) Multiply Workshops – members require more information and consider the effect on hirers. To go back to next full council meeting.</li> <li>d) Election 14<sup>th</sup> March 2024 – Councillors <b>voted</b> not to have Poll Cards – Councillors received information on the time frame.</li> </ul>	<b>Clerk</b>
<b>178/23.</b>	<p><b>Items for Press Release.</b></p> <p>Councillors <b>approved</b> to share information on the East Midlands Mayor elections on social media platforms.</p>	
<b>179/23</b>	<p><b>Date of next meeting:</b> 12<sup>th</sup> March 2024.</p> <p>Items for the agenda are required to be submitted to the Clerk by the 27<sup>th</sup> February 2024.</p>	

**Meeting Closed at 9.22pm**

Signed *EM Gann*

Date *12/03/24*