

**Minutes of Ordinary Meeting of Trowell Parish Council held at Trowell Parish Hall,
Tuesday 12th December 2023, starting at 7.34pm.**

Present: Helen Cumberpatch, Si Frost, Jan Goold, Thomas Hall, Michelle Harvey, Cynth McGann.

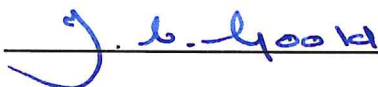
In attendance: Jane Murden (Clerk & RFO), 1 member of public.

Item Ref.	Description	Action
130/23.	Chairman's Welcome. The chair welcome members and thanked them for their attendance. The chair reported on the Annual Christmas light Switch on event. A wonderful evening and thanked the working party for putting the event together.	
131/23.	Apologies for Absence. a) Councillors received apologies from Debbie Hopwood. b) Councillors voted to accept the apologies received.	
132/23.	Declarations of Interests. Councillors declared interests in the subsequent agenda items as follows: a) Pecuniary Interests – none. b) Other registerable interests – none. c) Non-registerable interests – none.	
133/23.	Minutes. Councillors' reviews and approved the minutes as a true record of the business conducted at the meeting held on the 14 th of November 2023.	
134/23.	County Councillors Reports. None received.	
135/23.	Borough Councillors Reports. None received.	
136/23.	Public Participation. No comments were made or questions received.	
137/23.	Planning & Environment Matters. Applications. a) 23/00753/FUL – Councillors reviewed the application and raised concerns for the application to be called in to the committee. Determined – Councillors noted the outcome of the following planning applications determined by BBC. a) 23/00665/CLUP – 3 Cossall Road, Trowell – Approved.	Clerk
138/23.	Finance. Monthly Accounts. a) Councillors noted the account balances on the 30 th of November 2023. b) Councillors noted net positions on Scribe reports for the 30 th of November 2023.	

	<p>c) Councillors noted payments since 1st November 2023 until November 2023.</p> <p>d) Councillors noted income from the Parish Hall Hire for November 2023.</p> <p>e) Councillors approved the transfer of Novembers income in to reserves.</p>	
139/23.	<p>Draft Budget for 2024/2025. Councillors reviewed and discussed the draft budget for 2024/2025. Councillors approved a 5% increase which equates to the following annual increases per house band.</p> <p>Band A - £3.31 Band B - £3.86 Band C - £4.41 Band D - £4.96 Band E - £6.06 Band F - £7.16 Band G - £8.26 Band H - £9.92</p>	
140/23.	<p>Policies. Councillors reviewed and adopted the following policies.</p> <p>a) Financial Regulations. b) Vexatious Complaints Policy. c) Information and Data Protection Policy. d) Press and Media Policy. e) Social Media Policy.</p>	
141/23.	<p>Correspondence. Councillors noted the correspondence received from the 13th of November to 5th December 2023.</p>	
142/23.	<p>Inspection Reports for the Parish Hall and Grounds. Councillors noted that the inspections had been conducted satisfactorily. The Chair signed off the inspection reports.</p>	
143/23.	<p>Committees.</p> <p>a) Councillors to be sent the draft minutes from the F & GP meeting. b) Councillors received a report on the Christmas event and the money that was raised for future events. The proposal submitted for the next event was approved by members.</p>	<p>Clerk</p> <p>Working Party.</p>
144/23.	<p>Items for Press Release. Councillors approved the following items for press release.</p> <ul style="list-style-type: none"> • Council Christmas Wishes. • Councillor Vacancy's. • Caretaker Vacancy. 	<p>Clerk</p>
145/23.	<p>Date of next meeting: 9th January 2023. Items for the agenda are required to be submitted to the Clerk by 3rd January 2024.</p>	

Meeting Closed at 8.32pm

Signed



Date

9.1.24