

**Minutes of Ordinary Meeting of Trowell Parish Council held at Trowell Parish Hall,  
Tuesday 11<sup>th</sup> July 2023, starting at 7.35pm**

**Present:** Helen Cumberpatch, Thomas Hall, Cynth McGann, Don Pringle.

**In attendance:** Jane Murden (Clerk & RFO), Cllr J McGrath (County), Cllr L. Ball (Borough).

Item Ref	Description	Action
43/23.	<b>Election of Chairman of the Council.</b> Councillors <b>voted</b> to defer the election of a chairman of the council until the next Ordinary Meeting to be held on September 12 <sup>th</sup> , 2023.	
44/23.	<b>Election of Vice Chairman of the Council.</b> Councillors <b>voted</b> to defer the election of a vice chairman of the council until the next Ordinary Meeting to be held on September 12 <sup>th</sup> , 2023.	
45/23.	<b>Apologies.</b> a) Councillors received apologies for absence from HE, SF, JG & DH. b) Councillors <b>voted</b> to accept the apologies received for each member absent.	
46/23.	<b>Declarations of Interests.</b> a) Pecuniary interests – None. b) Other registerable interests – None. c) Non-registerable interests – None.	
47/23.	<b>Minutes.</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 13 <sup>th</sup> June 2023.	
48/23.	<b>County Councillor Reports.</b> Councillors received a verbal update on: a) The works order has been submitted for Church Close. b) Will report the issues raised by Parish/Borough Cllr regarding drainage kerbs (Nottingham Rd), gulley maintenance for Nottingham Road and the village, pavement by A609 hedging over growing across the pavement, Stoney Lane bus stop covered in mud, update on the tree trimmed/maintenance for Ilkeston Rd.	
49/23.	<b>Borough Councillors Reports.</b> Councillors received a verbal update on: a) Members were update further on the issues raised with the County Councillor. b) Motorbikes on the canal path. c) Broxtowe Borough wardens are monitoring the car boot at Trowell to ensure conditions are be adhered too.	
50/23.	<b>Public Participation.</b> No public in attendance.	
51/23.	<b>Planning &amp; Environment.</b> The Councillors as consultees reviewed and <b>approved</b> the response to the following: a) Applications. <b>23/00269/FUL – no objections</b>	

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	<p><b>23/00400/FUL</b> – no objections  <b>23/00401/FUL</b> – no objections  b) Determined  <b>23/00227/FUL</b> – noted.</p>	
<b>52/23.</b>	<p><b>Finance.</b>  Councillors:  a) <b>Noted</b> account balances on 30<sup>th</sup> June 2023.  b) <b>Noted</b> the net positions on 30<sup>th</sup> June 2023.  c) <b>Noted</b> the payments for the month of June 2023.  d) <b>Noted</b> the income from bookings for the month of June 2023 and <b>approved</b> the transfer of the income to the car park fund.</p>	
<b>53/23.</b>	<p><b>Annual Footpath Walking.</b>  Councillors divided up the footpaths and will carry out the annual walks and submit a report.</p>	HC TH DP
<b>54/23.</b>	<p><b>Policies and Procedures:</b>  Councillors:  a) <b>Adopted</b> the terms of reference for Finance and General Purposes committee.  b) <b>Adopted</b> the terms of reference for the HR committee.  c) <b>Adopted</b> the authorisation for purchases and payment procedure.  d) <b>Adopted</b> the Risk Management Policy.  e) <b>Adopted</b> the CCTV Policy.  f) <b>Adopted</b> the Complaints Procedure.</p>	Clerk
<b>55/23.</b>	<p><b>Correspondence.</b>  a) Councillors <b>noted</b> the correspondence received from the 6<sup>th</sup> of June until the 30<sup>th</sup> of June 2023.  b) Councillors <b>approved</b> apologies to be sent for NALC AGM.  c) Councillors <b>approved</b> the two councillors and the clerk to attend the Annual Brough Council Meeting.</p>	Clerk
<b>56/23.</b>	<p><b>Working Party for Events.</b>  Councillors <b>approved</b> for a meeting to be arranged to form the working party for events.  Councillors <b>adopted</b> the terms of reference for the working party.</p>	Clerk
<b>57/23.</b>	<p><b>Inspection Reports for the Parish Hall and Grounds.</b>  Reports were signed off and councillors <b>noted</b> they had been carried out satisfactorily.</p>	
<b>58/23.</b>	<p><b>Car park Redevelopment.</b>  Councillors received a verbal update as to where the works were at and the plans for phase 2.</p>	
<b>59/23.</b>	<p><b>Items of Confidentiality.</b>  Councillors <b>voted</b> on a motion to close the meeting to the press and public – Pursuant to section 1 (2) of the Public Bodies (admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press will be asked to leave the meeting.</p>	
<b>60/23.</b>	<p><b>Committees.</b>  Councillors received reports from:  a) HR committee - staffing levels – Councillors considered the report and <b>voted</b> to appoint a second caretaker.  b) No report submitted as nothing to report.</p>	

