

**MINUTES OF THE HR COMMITTEE MEETING HELD IN THE PARISH HALL ON
WEDNESDAY 25TH JANUARY 2023 AT 6PM**

Present Cllr. M. Pope
 Cllr. G. Cotton
 Cllr. S. Frost

Mrs. J. Murden (Clerk & RFO)

Meeting Commenced from 6pm

01/22. To Elect a Chairman of the Committee.

Nominee: Cllr. M. Pope

There were no further nominations.

Proposed, Seconded, Resolved and Unanimously Agreed by All.

02/22. To Elect a Vice Chairman of the Committee.

Resolved to defer to next meeting.

03/22. To receive apologies for absence.

Cllr. H Cumberpatch submitted apologies prior to the meeting. (Personal)

Proposed, Seconded. Unanimously agreed by all Members.

Cllr. C. McGann submitted apologies prior to the meeting. (Personal)

Proposed, Seconded. Unanimously agreed by all Members.

04/22. Declaration of Members' interests. Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

None received.

05/22. To adopted terms of reference. For members to discuss the terms of reference and ensure that the terms cover the role of the Committee.

Discussion held and changes agreed by all members. Terms of reference to be taken to next full Council Meeting for adoption.



06/22. Exclusion of the Press and Public. To Resolve that in accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 Section 1 (2) due to the confidential nature of the business to be transacted.

RESOLVED.

07/22. Staffing Matters.


(a) Resolved to carry out caretaker position review.

(b) Resolved to look at dates for Appraisals.

08/22. Date of Next Meeting.

Tuesday 21st March at 7pm.

Meeting closed at 7.26pm

Signed 

Date 