

**Minutes of Extra Ordinary Meeting of Trowell Parish Council held at Trowell Parish Hall, Tuesday
24th October 2023, starting at 7.31pm**

Present: Helen Cumberpatch, Si Frost, Jan Goold, Thomas Hall, Michelle Harvey, Debbie Hopwood, Cynth McGann.


In attendance: Jane Murden (Clerk & RFO).

Item Ref	Description	Action
93/23.	Chairmans Welcome. The chairman opened the meeting with a welcome and thank you for attending the meeting. The Chairman expressed how sorry she was not to be available during the bad weather that caused troublesome flooding in Trowell. She also thanked the clerk and members that helped on the day.	
94/23.	Apologies for Absence. a) Councillors to receive and note any apologies for absence – No apologies received from Trowell Members. Apologies noted from Cllr Pringle and Cllr McGrath. b) Councillors to vote on acceptance of any apologies received - None.	
95/23.	Declarations of Interests. a) Pecuniary interests – None. b) Other registerable interests – None. c) Non – registerable interests – None.	
96/23.	Minutes. Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 12 th September 2023.	
97/23.	To receive County Councillors Reports. Cllr McGrath submitted a report regarding the clean up work following the flood and the hardship fund.	
98/23.	To receive Borough Councillors Reports. Cllr Pringle submitted a report updating the members on hedge cutting, flooding on Ilkeston Rd, car parking in the Borough, Cossall Rd car park, bridge over the Erewash on The Boards, calling in planning applications and Trowell Car boot.	
99/23.	Public Participation. (15 minutes) No public in attendance.	
100/23.	Planning & Environment Matters. a) Applications: 23/00653/CLUP – Certificate of Lawfulness for proposed detached domestic garage – 34 Nottingham Rd, Trowell – Noted 23/00665/CLUP – Certificate of Lawfulness for proposed external opening alterations, removal of existing chimney and side and rear extension – 3 Cossall Rd, Trowell – Noted. b) Determined by BBC: 23/00653/CLUP – 34 Nottingham Rd, Trowell – Withdrawn – Noted.	

101/23.	Finance. Monthly Accounts. <ol style="list-style-type: none"> I. Councillors to note account balances on 30th September 2023 – Noted. II. Councillors to note net positions reports from Scribe on the 30th of September 2023 – Noted. III. Councillors to note payments since 1st September 2023 until 30th September 2023 – Noted. IV. Councillors to note the income for September 2023 – Noted. V. Councillors approved for September 2023 income to be transferred to Reserves. VI. 2024/2025 Budget - Noted 	Clerk
102/23.	To review and adopt the following Policies. <ol style="list-style-type: none"> a) Freedom of Information Policy – Adopted. b) Information available from Trowell Parish Council under the model publications scheme – Adopted. c) Equality Policy -Adopted. 	
103/23.	Correspondence. Councillors noted the correspondence received from 6 th September to 3 rd October 2023.	
104/23.	Items of Confidentiality. Councillors voted on a motion to close the meeting to the press and public – Pursuant to section 1 (2) of the Public Bodies (admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press will be asked to leave the meeting.	
105/23.	Committees. <ol style="list-style-type: none"> a) HR Committee meeting – members noted that the meeting did not take place due to being inquorate. Members voted two substitutes on to the committee MH & DH. Date of next HR committee meeting – 7th November 2023. b) Caretaking Position – Referred back to HR Committee. c) Finance and General – Purpose Committee – members noted the draft minutes. <ol style="list-style-type: none"> I. Christmas Lights Quote – members approved the quote to have the same Christmas lights as per 2022. d) Events Working Party – members received a report and proposal for two events, Remembrance Sunday and Christmas. Members approved both proposals. 	Clerk
106/23.	Clerks Report. <ol style="list-style-type: none"> a) Poppy Wreath – councillors noted the purchase. b) Poppies for the Village – Cllr McGarth had arranged for the poppies to be installed around the village on Sunday 29th October. c) Christmas Arrangements – Noted. d) Newsletters – Councillors voted to continue producing the newsletter, whilst reducing the cost of posting. e) Snow Warden – Councillors noted and approved a response. f) Book Club – Councillors voted to decline the request. g) Report of Overgrown Hedges – Councillors noted report. h) Volunteer Litter Pickers – Councillors approved request for equipment. 	Clerk Clerk Clerk

107/23.	Items for Press Release. Councillors approved the following items. a) Caretakers Positions	Clerk
108/23.	Date of next meeting: 14 th November 2023. Items for the agenda should be submitted to the Clerk by the 6 th of November 2023.	

Meeting Closed at 9.31pm

Signed  Date 14-11-23