

**Minutes of the Parish Hall and Grounds Committee of Trowell Parish Council held at
Trowell Parish Hall, Tuesday 13th February 2024, starting at 6.32pm.**

Present: Si Frost, Michelle Harvey, Debbie Hopwood, Cynth McGann

In attendance: Jane Murden (Clerk/RFO), two members of the public.

Item Ref:	Description	Action
30/23.	Chairs Welcome. The chair welcomed members and public and thanked them for attending.	
31/23.	Apologies for Absence. a) Councillors noted the apologies received from HC. b) Councillors to vote on acceptance of any apologies received – no vote taken as no reason received.	
32/23.	Declarations of Interests. a) Pecuniary interests – none. b) Other registerable interests – none. c) Non-registerable interests – none.	
33/23.	Minutes. Councillors reviewed the minutes and approved them as a true record of the business conducted at the meeting held on the 13 th of February 2024.	
34/23.	Applications for Hire. Councillors reviewed the applications for hire and approved all.	
35/23	Key Holder for the Parish Hall. Councillors approved the purchase of a key safe. Councillors where updated that there are still two sets of keys outstanding.	
36/23.	Car Park Project Phase 2. Councillors discussed the plans for the car park and require quotes to be obtained for the next meeting.	Clerk
37/23.	Clerks Report. a) Water Risk Assessment – Quote to be obtain for the works required. b) Playpark Equipment – Quotes to be obtain for the replacement parts. c) Hot Water Urn – noted. d) Fire Risk Assessment and Service – Noted. e) Fire Equipment Service – noted. f) Funding – quote to be obtain for equipment for Kitchen. g) PPLPRS Licence – noted.	Clerk
38/23.	Date of next meeting: Tuesday 26 th March 2024.	

Meeting Closed at 7.05pm

Signed

Si Frost

Date

26th March 2024