

**Minutes of the Finance and General-Purpose Committee of Trowell Parish Council held at  
Trowell Parish Hall, Tuesday 20<sup>th</sup> February 2024, starting at 7.30pm.**

**Present:** Helen Cumberpatch, Thomas Hall, Debbie Hopwood, Cynth McGann.

**In attendance:** Jane Murden (Clerk & RFO)

<b>Item Ref</b>	<b>Description</b>	<b>Action</b>
<b>30/23.</b>	<b>Chairmans Welcome.</b> Chair welcomed members and thanked them for their attendance.	
<b>31/23.</b>	<b>Apologies for Absence.</b> a) Councillors to receive any apologies for absence – None received. b) Councillors to <b>vote</b> on acceptance of any apologies received – None received.	
<b>32/23.</b>	<b>Declaration of Interests.</b> Councillors to declare interests in subsequent agenda items as follows: a) Pecuniary interests – None received. b) Other registerable interests – None received. c) Non-registerable interests – None received.	
<b>33/23.</b>	<b>Minutes.</b> Councillors reviewed and <b>approved</b> the minutes as a true record of the business conducted at the meeting held on 28 <sup>th</sup> November 2023. Two members abstained from the vote.	
<b>34/23.</b>	<b>Finance.</b> a) Councillors <b>noted</b> the Scribe net position reports.	
<b>35/23.</b>	<b>Contactless Card Reader.</b> Councillors discussed the report submitted. It was proposed to purchase the Sumup contactless card machine for £79.00 and the cost to be covered by the Events budget. <b>All in Favour.</b>	<b>Clerk</b>
<b>36/23.</b>	<b>Cost of Events to the Council.</b> The councillors discussed the cost of putting on the events. It was proposed that all cost associated with putting on events to be charged to the Events budget. For example additional hours of caretaking, paper, printing costs etc. <b>All in Favour.</b> <b>Recommendation to be taken to full council.</b>	<b>Clerk</b>
<b>37/23.</b>	<b>Date of next meeting:</b> 25th June 2024. Items for the agenda should be submitted to the Clerk by 7 <sup>th</sup> June 2024.	

**Meeting closed at 8.02pm**

Signed ..... *PP JM* .....

Date ..... *5/3/24* .....