



Festival of Britain Village 1951
Motto: "Independence and Self Help"

Trowell Parish Council

Trowell Parish Hall, Stapleford Road, Trowell, NG9 3QA

Tel: 0115 9989774

Email: clerk@trowell.org.uk or hallmanger@trowell.org.uk

Website: www.trowell.org

COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND the COMMITTEE MEETING of the PARISH HALL & GROUNDS COMMITTEE, which is to be held in TROWELL PARISH HALL, MEETING ROOM 3 on TUESDAY 24th October 2023, COMMENCING AT 6PM.

Date this 18th day of October 2023

J Murden Clerk & RFO to the Council

THIS MEETING MAY BE RECORDED. MEMBERS OF THE PUBLIC AND PRESS WHO WISH TO SPEAK IN THE PUBLIC PARTICIPATION ARE VERY WELCOME TO ATTEND. IF RECORDINGS ARE TAKEN BY THE COUNCIL, IT WILL ONLY BE FOR MINUTES AND WILL BE DESTROYED ONCE DRAFT MINUTES HAVE BEEN DRAWN UP. ANYONE SPEAKING AT THE MEETING WILL HAVE BEEN DEEMED TO HAVE GIVEN CONSENT TO BEING RECORDED.

AGENDA

Item Ref	Description
18/23	Chairmans Welcome. The chair will welcome councillors and issue any reports if required.
19/23	Apologies for Absence. a) Councillors to receive and note any apologies for absence. b) Councillors to vote on acceptance of any apologies received.
20/23	Declarations of Interests. Councillors to declare interests in subsequent agenda items as follows: a) Pecuniary interests. b) Other registerable interests. c) Non-registerable interests.
21/23	Minutes. Councillors to review and approve the minutes as a true record of the business conducted at the meeting held on 25 th July 2023. Draft minutes are available on the website and have been circulated to members prior to the meeting.
22/23	Applications for Hire. Councillors to approve applications for hire of the Parish Hall.
23/23.	Trowell Parish Council – Parish Hall Inventory. Councillors to note the inventory.
24/23	Key Holders for the Parish Hall. Councillors to review key holders and vote on the procedure of lost keys.
25/23	Notice Boards. Councillors to discuss the condition of the notice boards around the village and approve a plan of action.
26/23	Car Park. Councillors to discuss the use of the car park for hirers and other approved users.
27/23	Car park Project Phase 2. Councillors to consider the next phase and plan the completion of the project. Recommendations to be taken to full council.
28/23	Clerks Report. Councillor to receive reports and updates on the following: a) PA system. b) Equipment. c) Water Risk Assessment. Sanitary Contract.
29/23	Date of next meeting: Tuesday 23 rd January 2024. Items for the agenda should be submitted to the Clerk by 15 th January 2024.