



Festival of Britain Village 1951  
Motto: "Independence and Self Help"

## TROWELL PARISH COUNCIL

### Calor Village of the Year County Winner 2009

[www.trowell.org.uk](http://www.trowell.org.uk)

Trowel I Parish Clerk and RFO: Mrs J Murden

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To All Members of Trowell Parish Council

Borough Councillors

County Councillors

Dear Councillor,

You are respectfully summoned to the Extra Ordinary Meeting of the Parish Council to be held on **Tuesday 23<sup>rd</sup> May 2023, commencing at 7.30pm at Trowell Parish Hall in meeting room 3.**

**Members of the Public are invited to attend the meeting and will be given the opportunity to ask questions or make statements during the public participation item.**

Signed:

*J Murden*

Mrs. J. Murden – Parish Clerk & RFO. Dated: 18<sup>th</sup> May 2023.

#### **AGENDA:**

05/23. To receive apologies for absence, notification is required to the Clerk.

06/23. Declarations of Members' interests. Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests in any item on the agenda.

07/23. 15-minute Parishioner Time (members of the public may ask questions or make statements. Items not on the agenda cannot be debated but may be added to the next meeting).

08/23. To receive County Councillors Reports. (Written report been requested)

09/23. To receive Borough Councillors Reports. (Written report been requested).

11/23. Councillor vacancies. To review any applications received for co-option.

12/23. To consider adopting, as true and accurate record, the minutes of the meeting of the Parish Council held on:

- a) 11<sup>th</sup> April 2023.
- b) 28<sup>th</sup> April 2023.
- c) 16<sup>th</sup> May 2023.

13/23. Parish Council appointments for year 2022/23. Councillors to approve appointments to the following:

- a) Finance and General Purposes Committee.
- b) Parish Hall and Grounds Committee.
- c) Human Resources Committee.
- d) Data Protection Officer/Committee.

14/23. Members to review terms of reference for the Parish Council Committees and Delegation arrangements for committees.

15/23. Members to consider if the Council needs/requires other Committees to carry out the business of the Council.

16/23. Public Participation. (15 minutes) Members of the public may ask questions or make statements. Items not on the agenda cannot be debated but may be added to the next meeting agenda.

17/23. To review and adopt the following Policies and Procedures.

- a) Standing Orders – draft policy attached with highlight section on recommendations.
- b) Financial Regulations - draft policy attached with highlight section on recommendations.
- c) Contact information for Councillors – to review and add details of new members, current contact sheet attached for members information.
- d) All other policies held by Trowell Parish Council will be brought to the attention of members at its review date.

18/23. To review Bank Signatories – Due to members leaving and new members joining the Council the bank signatories are to be updated.

19/23. Finance.

- a) To receive bank reconciliation for April 2023.
- b) To receive scribe net position reports.
- c) To receive payment list since last meeting – all approved prior to the meeting.
- d) To receive income since last meeting.
- e) Annual Return 2022/2023 – For members to receive the annual internal audit report and annual governance statement for review and signing.

20/23. For members to review the Assets Register and the Parish Council insurance policy.

21/23. Planning & Environment Matters. As Consultees the Council received the following planning applications for their consideration. Information sent out prior to the meeting for members to read before the meeting.

a) Applications

23/00209/LBC	Briarwood Trowell Hall, Nottingham Road, Trowell.	Replacement of existing slate roof with the similar slate. Replacement of existing plastic guttering and downpipes with same material.
23/00227/FUL	11 Lona Drive Trowell NG9 3RF	Construct single storey rear extension and front porch and covert garage to living accommodation.
CW8/0620/23	The Old Ironworks, Stanton Recycling Ltd, Crompton Road	Variation of Conditions.

	Ilkeston, Derbyshire DE7 4BG	
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b) Decisions –

23/0006/FUL	Warehouse Adjacent 203 Stapleford Road, Trowell – Construct 10 industrial Units.	Conditional permission.
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22/23. To decide items for press release.

23/23. Date of next Full Council Meeting – Tuesday 13<sup>th</sup> June 2023.

24/23. Date of Parish and Grounds Committee meeting – TBC (30<sup>th</sup> May 2023)