

**MINUTES OF THE TROWELL PARISH COUNCIL
HELD IN THE PARISH HALL ON TUESDAY 10th JANUARY 2023 AT 7:30pm**

Present

Cllr. M Westmoreland – Chairman
Cllr. Mr D Pringle (Trowell and BBC)
Cllr. Mr G Cotton – Vice Chair of PH &G
Cllr. C McGann
Cllr. D Hopwood – Vice Chair of F&GP
Cllr. H Cumberpatch – Chair of PH & G
Cllr. S Frost
Cllr. M Pope
Cllr. L Ball (BBC)
Cllr. J McGrath (NCC)
Mrs J Murden (Clerk & RFO)
Minutes Clerk: Mrs. M. Tunnecliff

Open Forum

Cllr M. Westmoreland opened and closed the Open Forum due to no residents in attendance.

Meeting Commenced From: - 7:30pm

120/22. To receive Apologies for Absence
None Received.

121/22. Declarations of Members' Interests
None Received.

122/22. To elect a Chairman of Trowell Parish Council.
Nominee: Cllr M Westmoreland
There were no further nominations
Proposed, Seconded, Resolved and Unanimously Agreed by all Members.

123/22. To receive the Chairman's Declaration of Acceptance of Office.
Cllr M Westmoreland signed the declaration of Acceptance of Office.

124/22. To elect a Vice – Chair of Trowell Parish Council
Nominee: Cllr. S. Frost

There were no further nominations.

Proposed, Seconded, Resolved and Unanimously Agreed by all Members.

125/22. County Councillors Report - Cllr. J Doddy
No report received prior to the meeting



126/22. County Councillors Report - Cllr. J McGrath
Verbal update on several issues.

127/22. Borough Councillors Report - Cllr. D Pringle
Verbal update – and discussion on the “My Notts” App.

128/22. Borough Councillors Report - Cllr. L Ball
Verbal update.

19.55 pm – Cllr McGrath and Cllr Ball left the meeting.

129/22. To approve the minutes of the Full Council Meeting held on – Tuesday 8th November 2022 – The Chair will sign these documents
One amendment required.
Proposed, Seconded, Resolved and Unanimously Agreed by All Members.

130/22. To approve the minutes of the Full Council Meeting held on – Friday 23rd December 2022 – The Chair will sign these documents
Once Council has approved the minutes.
Proposed, Seconded, Resolved and Unanimously Agreed by All Members.

131/22. Finance.

- a) Scribe Net Position Reports for the months of November and December 2022- reports attached.
- b) Income for the months of November and December 2022 – report attached.
- c) Bank Reconciliations for November and December 2022 - report attached. For Members to approve.
- d) Payment and Authorisation List for November and December 2022 – All payments are authorised prior to meeting.
- e) 2023/2024 Precept Request - For the Chair and members to sign the Precept Form.

Items a – d Proposed, Seconded, Resolved and agreed by All Members.
Item d – Signed.

132/22. Planning & Environment Matters. As Consultees the Council received the following planning applications for their consideration.
Information sent prior to the meeting.

- *22/00816/FUL – 39 Northern Drive, Trowell – Conditional Permission granted – 09/12/22*
- *22/00846/FUL – 16 Wortley Avenue, Trowell – members responded – awaiting BBC*



- 22/00844/FUL – 4 Hill Rise, Trowell – members responded – awaiting BBC
- 22/00892/FUL – Change of use of land. The Forge Trowell – Meeting held on
- 23/12/22 – members responded on 4/01/23 – awaiting BBC
- 22/00973/FUL – 39 Nottingham Road Trowell – Response required.

Discussion held on 22/00973/FUL – No objections.

- 133/22. Inspection Reports for the Parish Hall and Grounds. To be confirmed that these have been conducted satisfactorily.**
Cllr. M. Westmoreland confirmed the reports have been conducted satisfactorily.

- 134/22. Alarm and CCTV monitoring – Members to be updated on the new monitoring system.**
Report circulated prior to meeting. A general discussion was held.

- 135/22. Carpark – Members to be updated on the project.**
Report circulated prior to meeting. A general discussion was held.
Clerk to obtain quotes.

- 136/22. Booking Application Form for Parish Hall – Members to consider new Booking form from working party.**
Proposed, Seconded, Resolved and Unanimously Agreed.

- 137/22. Warm Spaces – Members to consider opening the hall as a warm space.**
Discussion held.
Proposed, Seconded, Resolved and Unanimously Agreed.

Meeting suspended between 8.37pm and 8.57pm for a brief break

- 138/22. The Civility and Respect Pledge – Members to consider signing the Pledge.**
Report attached for members information.
Discussion held. Deferred until May Full Council Meeting.

- 139/22. Health and Safety Policy Review – Members to review policy/s.**
Examples and current policy attached.
A general discussion was held.
Proposed, Seconded, Resolved and with Majority Vote.

- 140/22. Quote for Roof work – Members to consider quote for the replacement of the barrel roof.**

Item Deferred.

- 141/22. Footpaths – Following a report on damage to footpath gates members are**

to consider the proposal from Via.

A general discussion was held. Members objected the proposal from Via.
Proposed, Seconded, Resolved and Unanimously Agreed.

- 142/22. Photo Competition – Members to consider a proposal from two Councillors with regards to holding a photo Competition.
Deferred to March Full Council Meeting.
- 143/22. HR Committee – For members to consider forming a HR Committee.
A discussion was held.
Proposed, Seconded, Resolved and Unanimously Agreed.
- 144/22. Exclusion of Press and Public
To consider the exclusion of the Press and Public (Public Bodies Admission to Meetings Act) 1960 Section 1 (2) due to the confidential nature of the business to be transacted.
Not Actioned due to no public in attendances.
- 145/22. Caretaking Position – Working Party to update members.
Update and discussion held.
- 146/22. Clerks Report – To update members on matters arisen since pervious Meeting.

A discussion was held. Clerk action on minutes and training.
- 147/22. To decide items for press release.
None.
- 148/22. Date of next Full Council Meeting – Tuesday 14th March 2023.
- 149/22. Date of Committee Meetings – Tuesday 14th February 2023.

Meeting Finished at 10.57pm

Signed 

Date 14/3/23

