

**MINUTES OF THE TROWELL PARISH COUNCIL
HELD IN THE PARISH HALL ON TUESDAY 8th NOVEMBER 2022 AT 7:30pm**

Present Cllr. Mrs L Harley – Chair
 Cllr M Westmoreland – Vice Chair
 Cllr. Mr G Cotton – Vice Chair of PH &G
 Cllr C McGann
 Cllr. D Hopwood – Vice Chair of F&GP
 Cllr. M Birkett
 Cllr. H Cumberpatch – Chair of PH & G
 Cllr. S Frost
 Cllr. M Pope
 Cllr. L Ball (BBC)
 Cllr. J McGrath (NCC)
 Mrs J Murden (Clerk & RFO)
 Minutes Clerk: Mrs S Illston



One member of public in attendance

Open Forum

Cllr Harley opened and closed the Open Forum due to no Members of the Community raising any questions or queries

Meeting Commenced From: - 7:30pm

- 83/22 To receive Apologies for Absence**
Cllr. Mr D Pringle submitted apologies prior to the meeting
(Personal reason)
Proposed, Seconded. Unanimously Agreed by all Members
- 84/22 Declarations of Members' Interests**
Cllr Harley declared a non-pecuniary interest in Agenda item
number 100/22 Car Park
- 85/22 County Councillors Report - Cllr. J Doddy**
No report received prior to the meeting
- 86/22 County Councillors Report - Cllr. J McGrath**
Verbal update regarding the 21 buses, waiting for
suggestions/proposals to be brought back to NCC in the New Year.
A general discussion was held about the Amendment of
Devolution between Nottingham County Council and Derby City
Council.
- 87/22 Borough Councillors Report - Cllr. D Pringle**
A written report was received prior to the meeting, a general
discussion was held.

88/22 Borough Councillors Report - Cllr. L Ball



Councillors mentioned a couple of issues regarding the cutting of trees and a hedge. Cllr Ball to investigate and report back to the Parish Council.

89/22 To Elect a Chairman for Parish Hall and Grounds Committee
Deferred to February 2023 Committee Meeting.

90/22 To Elect a Vice Chair for Parish Hall and Grounds Committee
Deferred to February 2023 Committee Meeting.

91/22 To approve the minutes of the Full Council Meeting held on Tuesday 11th October 2022
Proposed, Seconded, Resolved and Unanimously Agreed by all Members

92/22 To approve the minutes of the Parish Hall & Grounds and Finance & General Purposes Committee Meeting held on Tuesday 11th October 2022
Proposed, Seconded, Resolved and Unanimously Agreed by all Members

93/22 Finance

a) **Scribe Net Position Reports for the month October 2022**
Report circulated to all members prior to the meeting

b) **Income for the month of October 2022**
Report circulated to all members prior to the meeting

c) **Bank Reconciliations for October 2022**
Report circulated to all members prior to the meeting and requires approval

d) **Payment and Authorisation List for October 2022**
Report circulated to all members prior to the meeting. Councillors advised all payments are authorised prior to meeting.
Items a-d

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

94/22 Planning & Environment Matters. As Consultees the Council received the following planning applications for them consideration.

Information circulated to all members prior to the meeting.

- **22/00691/FUL – 19 Derbyshire Avenue Trowell**
- **CW8/0822/17 – Stanton Recycling Ltd**
- **22/00738/FUL – 30 Derbyshire Avenue Trowell**
- **CW8/0220/75 – Wards Recycling – Application withdrawn.**
- **22/00530/LBC – Rectory Farm Stapleford Trowell – Conditional Permission.**




- 95/22 Caretaking Position**
A working party was formed to interview and report back to Full Council in January 2023.
- 96/22 Parish Hall and Grounds Chair Report**
No report, deferred to the Full Council meeting in January 2023.
- 97/22 Finance and General Purposes Chair Report**
Nothing to be reported.
- 98/22 Inspection Reports for the Parish Hall and Grounds**
Cllr Harley advised all inspections to have now been conducted.
- 99/22 Alarm and CCTV Monitoring**
A report was circulated to all members prior to the meeting
A proposal was put forward for the monitoring to be done in house with the condition that it is for a trial period of six months.

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

8:04pm Cllr McGrath and Cllr Ball left the meeting

- 101/22 Legionella**
Councillors considered the training of one Committee Member and one Member of Parish Council Staff to attend a training course
A proposal of an online course with High-Speed Training for 2 people was put forward.
Proposed, Seconded, Resolved and Unanimously Agreed by all Members
- 102/22 Neighborhood Plan**
A general discussion was held and Councillors are to consider/explore a Neighborhood Plan and bring it back to the meeting in January 2023.
A Councillor has agreed to work with other Councillors and do a presentation at the Full Council meeting in January 2023.
- 103/22 Booking Application Form for Parish Hall**
Members to consider and input on booking form. Working Party Formed and report back to members in January Full Council Meeting.
- 104/22 The Civility and Respect Pledge**
Report was circulated to all members prior to the meeting. Deferred to the Full Council meeting in January 2023.
- 105/22 Data Protection**
Deferred to the Full Council meeting in January 2023.
- 106/22 Health and Safety Policy Review**



The current Policy and updated options circulated to all members prior to the meeting. Deferred to the Full Council meeting January 2023.

Standing Orders suspended at 8:33pm

Councillors took the opportunity to look over the proposed plans of the replacement Carpark.

Standing Orders resumed at 8:53pm

- 107/22 Christmas Lights**
The Christmas Lights are up and are ready to be switched on. A Christmas Tree has been sourced for the Parish Hall.
- 108/22 Christmas Notice**
Members agreed for a notice to be put up in the Noticeboards, Website and Social Media.
- 109/22 Christmas Cover**
A general discussion was held and the Clerk to let Councillors know via email of cover required for the Christmas period. Councillors then to provide cover.
- 110/22 Fire Alarm/Emergency light Service**
A quote from Simpkins was circulated to all members prior to the meeting.
Proposed, Seconded, Resolved and Unanimously Agreed by all Members
- 111/22 Parish Hall Boiler Service**
A quote Buxberry Plumbing was circulated to all members prior to the meeting.
Proposed, Seconded, Resolved and Unanimously Agreed by all Members
- 100/22 Carpark**
A design has been put forward to Councillors and now waiting for quotes and possible funding.
- 112/22 Rural Community Action Nottinghamshire Renewal**
The RCAN membership renewal and quote was circulated to all members prior to the meeting.
Proposed, Seconded, Resolved and Unanimously Agreed by all Members
- 113/22 Society of Local Council Clerks Renewal**
The SLCC membership renewal and quote was circulated to all members prior to the meeting.
Proposed, Seconded, Resolved and Unanimously Agreed by all Members

- 114/22 Clerks Report**
A report was circulated to all members prior to the meeting. A general discussion was held and the recording of minutes has been deferred until the Full Council meeting in January 2023.
- 115/22 Trowell Parish Council Chair Report and HR Matters**
A verbal report was given to all members. The Chair thanked everybody for their continued support over her time on Trowell Parish Council and wished everybody a Happy Christmas.
- 116/22 Bank Account review**
Members required to update signatories and security token for actioning on the 1st of December 2022. Mrs Murden to make contact with members to arrange for this to be done.
- 117/22 To Decide items for Press Release**
No items currently.
- 118/22 Date of next Full Council Meeting**
Tuesday 10th January 2023.
- 119/22 Date of Committee Meetings**
Tuesday 14th February 2023.
- Meeting Finished At 9:28pm**

Signed 

Date..... 20-1-2023