

**MINUTES OF THE PARISH HALL and GROUNDS COMMITTEE
HELD IN THE PARISH HALL ON TUESDAY 14th JUNE 2022 AT 7.30PM**

Present Cllr. Mrs L Harley
 Cllr. Mr D Pringle (BBC)
 Cllr C McGann
 Cllr M Westmoreland
 Cllr. D Hopwood
 Cllr. H Cumberpatch - Chair
 Cllr. M Birkett
 Mrs J Murden (Clerk & RFO)

Minutes Clerk: Mrs S Illston

Meeting Commenced From: - 7.25pm

01/22 To receive Apologies for Absence

Cllr. Mr G Cotton submitted apologies prior to the meeting (personal reason)

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

02/22 To Elect a Chairman for the Committee

A brief discussion was held and it was decided that election of a chairman will take place at the meeting in October 2022.

Resolved and Unanimously Agreed by all Members

03/22 To Elect a Vice Chairman for the Committee

A brief discussion was held and it was decided that election of a Vice Chairman will take place at the meeting in October 2022.

Resolved and Unanimously Agreed by all Members

04/22 Declaration of Members' Interests

Cllr. L Harley declared a non-pecuniary interest in Agenda item number 08/22 Car Park

**05/22 To approve the minutes of previous Committee Meeting held on
Tuesday 8th February 2022**

Resolved and Unanimously Agreed by all Members

**06/22 To review Terms of Reference for Parish Hall and
Grounds Committee**

The Terms of Reference were circulated prior to the meeting to all members. No changes were noted prior to or during the meeting

Proposed, Seconded, Resolved and Unanimously Agreed by all Members



07/22 (a) Financial position to date and Committee Budget Statements

The Scribe report was circulated prior to the meeting to all members.

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

08/22 Caretaking/ Maintenance Update

- Car Park –Two surveys to be carried out on the 22nd and 30th June. Another Company will then come and measure the depth of the water for the Tank size and where the connection to Severn Trent will be.
- Replacement doors for kitchen and lounge. New doors have been fitted on 1st June 2022 and the clerk will be arranging for the paint work to be touched up around the doors.
- Roof Inspection. The roof inspection is due and a quote was circulated prior to the meeting to all members.

Proposed, Resolved and Unanimously Agreed by all Members

- Alarm and CCTV Service was carried out on 18th May 2022.

09/22 Insurance renewal

Mrs J Murden confirmed the renewal has gone through. There was an issue with the Direct Debit being set up but has been resolved. The payments are over 10 months and not 12 months therefore the budget will be adjusted slightly to take this into account.

10/22 To note Applications for Hire

Applications for Hire document was circulated prior to this meeting. No queries raised prior to or during the meeting

11/22 Reports

It has been reported prior to this meeting a situation that has risen due to damage that has been done to the Main Hall Floor. Waiting for a report to be done to confirm the repairs required and the cost involved. A brief discussion was held.

A situation has risen since the last meeting with Aggressive behaviour from a member of the public attending a regular Class towards a Councillor. A brief discussion was held and further action was decided on.

A quote has been received for windows to be installed in the Ladies and Men's toilets. A brief discussion was held.

12/22 Date of next Parish Hall and Grounds Meeting

Tuesday 11th October 2022


13/22 Date of next Full Council Meeting

Tuesday 12th July 2022

Meeting Finished At 7.56pm

Signed by Chair

Date


17/10/22