

**MINUTES OF THE PARISH HALL & GROUNDS COMMITTEE MEETING  
HELD IN THE PARISH HALL ON TUESDAY 8<sup>th</sup> FEBRUARY 2022 AT 7.30PM**

Present        Cllr. Mrs L Harley  
                  Cllr. Mr D Pringle  
                  Cllr. Mrs M Birkitt  
                  Cllr. Mr G Lewis  
                  Cllr. D Hopwood  
                  Cllr. H Cumberpatch - Chair  
                  Cllr. M Westmoreland

Mrs J Murden (Clerk & Hall Manager)

Minutes Clerk: Mrs S Illston

**Meeting Commenced from 7.30pm**

**15/21            To receive Apologies for Absence**

Cllr C McGann submitted apologies prior to the meeting (Illness)

**Resolved and unanimously Agreed by all Members**

Cllr G Cotton submitted apologies prior to the meeting (personal reason)

**Resolved and unanimously Agreed by all Members**

Cllr N Jackson submitted no apologies prior to the meeting and did not attend

**16/21            Declarations of Members' interests**

A Councillor declared a non-pecuniary interest in the car park should it arise for discussion.

**17/21            To approve Minutes of the Previous Parish Hall & Grounds Meeting  
held on Tuesday 28<sup>th</sup> September 2021.**

**Unanimously Agreed by all Members and signed by Chair**

**18/21            Financial position to date  
Committee Budget Statements.  
2022/2023 Budget.**

**Due to increased cost of utility and insurance these will be revised**

All documents were circulated prior to the meeting to all members and a general discussion was held.

**Resolved and Unanimously Agreed by all Members**

**19/21           Caretaking / Maintenance Issues Update.**

Leak in the Foyer has been repaired and will be painted once we are certain the leak has been fixed. The building and pipe work to be monitored when left for long periods of time due to the age of the building and pipe work.

The Carpark is moving forward and will be discussed with in the Financial & General Purposes Committee meeting.

The lights in the main hall and corridor have now been replaced and the PAT will take place this month

The new Fire Doors for the Kitchen and Lounge have been ordered and should be delivered within the next 2-4 weeks

**20/21           Insurance**

Councillor gave a verbal report to members to update the following on from a meeting held with the Broker from Gallagher's. A general discussion was held and when the time comes to renew the Hall's Insurance then more quotes will be sourced.

**21/21           Hirer Charges**

Due to an increase in Utility Costs a review of hirer charges is required. A general discussion was held.

**Proposal**

**The 6 month rule to be revoked should any amendments need to be made to a Hirer's Charges.**

**Resolved and Unanimously Agreed by all Members**

**22/21           Playpark Inspections**

Broxtowe Borough Council inspect the playpark every week on a Thursday and provide a report every month. The Hall Manager does a daily inspection of the Playpark and completes paperwork on a weekly basis. The weekly report carried out by the Hall Manager is a duplicate of the report Broxtowe Borough Council do.

**Proposal**

Due to the updating of the systems within the Hall and the Office, it is proposed that the Playpark Inspection carried out by the Hall Manager and other Parish Council staff to be ceased. Staff are to continue with a daily Playpark check and the weekly inspections to be carried out by Broxtowe Borough Council and outsource for the Yearly in-depth inspection

**Resolved and Unanimously Agreed by all Members**

**23/21           To note applications for hire**

Nothing to report at this time

**24/21        Reports**

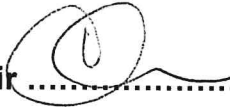
Clerk & ROF/Hall Manager report circulated prior to the meeting. A general discussion was held

**25/21        Date of next Parish Hall and Grounds meeting  
Tuesday 14<sup>th</sup> June 2022**

**26/21        Date of next Full Council Meeting  
Tuesday 8<sup>th</sup> March 2022**

**Meeting Finished at 8.13pm**

Signed by Chair .....



Date.....

8-3-22