

**MINUTES OF THE TROWELL PARISH COUNCIL
HELD IN THE PARISH HALL ON TUESDAY 11th OCTOBER 2022 AT 7:06pm**

Present Cllr. Mrs L Harley - Chair
 Cllr. Mr D Pringle (BBC)
 Cllr. Mr G Cotton
 Cllr C McGann
 Cllr. D Hopwood
 Cllr M Birkett
 Mrs J Murden (Clerk & RFO)

Mr S Simms (BBC Planning Manager)

Minutes Clerk: Mrs S Illston

Meeting Commenced From: - 7:06pm

Cllr Harley thanked everybody for attending this evening's meetings and welcomed Mr. Frost and Dr Pope to the meeting.

53/22 To receive apologies for Absence

Cllr G Cotton due to attend the meeting but has been delayed

Cllr M Westmoreland submitted apologies prior to the meeting (personal reason)

Resolved and unanimously Agreed by all Members

Cllr H Cumberpatch submitted apologies prior to the meeting (personal reason)

Resolved and unanimously Agreed by all Members

Cllr J McGrath submitted apologies prior to the meeting

No objections raised

Cllr L Ball submitted apologies prior to the meeting

No objections raised

Cllr J Doddy submitted no apologies prior to the meeting and did not attend

54/22 Declarations of Members' interests

Cllr. L Harley declared a non-pecuniary interest in Agenda item number 69/22
Car Park

56/22 County Councillors Report - Cllr. J Doddy

No report received prior to the meeting

57/22 County Councillors Report - Cllr. J McGrath

A report was received prior to the meeting and gave an update on the 21 Bus, there is a meeting being arranged to discuss this matter. A petition with 1311 names has been submitted.

Standing Orders suspended at 7:10pm

Open Forum

Meeting Commenced From: - 7:10pm

Cllr Harley welcomed two members of the Community, for attending the Open Forum.



They submitted a proposal to hold a Trowell Christingle Jingle this coming December to bring the Community back together again and to remind everybody that we are here for each other.

Cllr Cotton arrived at the meeting at: - 7:12pm

They outlined their proposals surrounding the event and mentioned the date of Sunday 18th December and to be held between 3pm and 5pm.

Cllr Harley thanked both people for their proposal and said it was a fabulous idea to have a community run event and the matter would be discussed fully during the Full Council meeting.

Meeting Finished At: - 7:20pm

Standing Orders resumed at: - 7:20pm

58/22 Borough Councillors Report - Cllr. D Pringle

No report received prior to the meeting. Gave a verbal report to members, a general discussion was held.

Mr S Simms, Planning Manager from Broxtowe Borough Council arrived at 7:25pm

55/22 Neighbourhood Plan

Mr Simms presented the Neighbourhood Plan, explained at great length and a general discussion was held.

At the end of the discussion Cllr Harley thanked Mr Simms for attending.

Mr Simms left the Meeting at: - 7:54pm

59/22 Borough Councillors Report - Cllr. Mrs. L Ball

No report received prior to the meeting.

60/22 To approve the minutes of the Full Council Meeting held Tuesday 12th July 2022

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

61/22 To approve the minutes from the Parish Hall & Grounds and Finance & General Purposes meetings, which were held on Tuesday 14th June 2022.

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

62/22 Finance

a) Scribe Net Position Reports for the months of July, August and September

Report was circulated to all members prior to the meeting

b) Income for the month of July, August, and September 2022

Report was circulated to all members prior to the meeting



c) Bank Reconciliations for July, August and September 2022

Report was circulated to all members prior to the meeting

d) Payment and Authorisation Lists for July, August, and September 2022

Report was circulated to all members prior to the meeting. All payments are authorised prior to meeting.

e) Budget Proposal for 2023-2024

Report was circulated to all members prior to the meeting.

A Councillor put forward a Proposal of increasing the Precept by 3% per household

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

f) AGAR 2021/2022

Final Report received from PKF Little John

g) Finance and General Purposes Chair Report

The Chair gave an update to members.

Items a-g

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

63/22 Planning & Environment Matters

As Consultees the Council received the following planning applications for their consideration. Information sent prior to the meeting.

- 22/00530/LBC – Rectory Farm Stapleford Road Trowell
- 21/00868/FUL – 39 Northern Drive Trowell – Determined C/P
- 22/00591/CLUP – 30 Derbyshire Avenue Trowell – Determined W/D
- CW8/0822/17 – Stanton Recycling Ltd.

64/22 Trowell Parish Council Chair Report and HR Matters

Deferred to Agenda Item 80/22

65/22 Parish Hall and Grounds Chair Report

Deferred to Agenda Item 80/22

66/22 Parish Councillor Vacancies

There have been two applications for Co-Option for Council Members to consider. Statements sent out to members prior to the meeting for consideration.

Confidential vote held and both new applications have been accepted.

67/22 Inspection Reports for the Parish Hall and Grounds.

Cllr Harley advised all inspections to have now been carried out

68/22 To note applications for hire

Document and Full List circulated to all members prior to meeting

69/22 Carpark

Cllr Harley advised the Car Park is to be resurfaced and needs a Holding Tank to drain away the excess water. The Council are still waiting for a design to be submitted to them so a final cost can be brought to the council.



70/22 Parish Hall Fire Risk Assessment

Quotes for Fire Risk Assessment circulated to all members prior to the meeting. A general discussion was held.

**A Councillor Proposed Simpkins to be used as was used previously
Proposed, Seconded, Resolved and Unanimously Agreed by all Members**

71/22 Parish Hall Roof Inspection

Report was circulated to all members prior to this meeting. The long-term project is for rubber mating to line the Barrel roof. Quotes to be sourced and presented at the November meeting.

72/22 Winter Service 2022/2023

Report was circulated to all members prior to this meeting. Normal order of Salt to be ordered

73/22 Christmas Lights

A general discussion was held with regards to the Lights being put up and the inspections to be carried out. On-going and Councillors to be kept updated

**74/22 Option to opt out of the SAAA central external auditor
Appointment**

Report was circulated to all members prior to this meeting. A general discussion was held and it was decided the council would not opt out at this time

75/22 Remembrance Sunday

Cllr Harley advised a Wreath will be purchased and to attend the Service at the Church. A councillor has very kindly agreed to put up and take down the Poppy's.

76/22 Code of Conduct

Members to receive the adopted Code of Conduct and sign Declaration of acceptance to observe the Code of Conduct. To be completed and returned to the Clerk

77/22 Clerks Report

A report was submitted prior to the meeting to all members.

With regards to the use of Bouncy Castles at the Parish Hall – insurance, responsibilities etc.

A Councillor Proposed that Hirers of the Hall to have their own insurance to cover themselves for injury to people(s) otherwise a Bouncy Castle will not be able to be used on site

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

A Councillor Proposed we do not charge the Community for hiring of the Hall for the Christingle Jingle.

Proposed, Seconded, Resolved and Unanimously Agreed by all Members

78/22 To decide items for press release

Advertisement for a Caretaker



Mrs Illston, Mr Frost, Dr Pope, and two members of the public left the meeting at 9:10pm

79/22 Exclusion of Press and Public

Agenda item 80/22

Unanimously Agreed by all Members

80/22 Trowell Parish Council Chairs Statement

The Chair gave a private and confidential statement to the Full Council.

81/22 Date of next Full Council Meeting

Tuesday 8th November 2022.

82/22 Date of Committee Meetings

Tuesday 14th February 2023.

Meeting Finished At: - 10pm

Signed by Chair



Date

10.11.22