

**MINUTES OF THE FINANCIAL & GENERAL PURPOSES
COMMITTEE MEETING HELD IN THE PARISH HALL ON TUESDAY 8th
FEBRUARY 2022 AT 7.30PM**

Present Cllr. Mrs L Harley – Chair
 Cllr. Mr D Pringle – BBC & Vice-Chair
 Cllr. Mrs M Birkitt
 Cllr. Mr G Lewis
 Cllr. D Hopwood
 Cllr. H Cumberpatch
 Cllr. M Westmoreland

Mrs J Murden (Clerk & Hall Manager)

Minutes Clerk: Mrs S Illston

Meeting Commenced from 8.13pm

13/21 To receive Apologies for Absence

Cllr C McGann submitted apologies prior to the meeting (Illness)

Resolved and unanimously Agreed by all Members

Cllr G Cotton submitted apologies prior to the meeting (personal reason)

Resolved and unanimously Agreed by all Members

Cllr N Jackson submitted no apologies prior to the meeting and did not attend

14/21 Declaration of Members' Interests

A Councillor declared a non-pecuniary interest in the car park should it arise for discussion.

**15/21 To approve Minutes of the Previous Financial & General Purposes
held on Tuesday 28th September 2021.**

Resolved and Unanimously Agreed by all Members

**16/21 (a) Financial position to date.
(b) Committee Budget Statements.
(c) Committee Chair's report.**

The Chair's report was sent out to all members on Friday 4th February and members were asked to contact the Chair of the Clerk prior to this meeting. No questions, queries or objection were raised

(d) 2022/2023 Budget

Budget to be revised for consideration in respect of the Insurance and Utilities increased and the Parish Hall and Grounds Budget.

(e) Financial Planning

A general discussion was held with regard to all points. A Councillor asked all members to consider what improvements the Hall requires in the future.

Points a to c were Resolved and Unanimously Agreed by all Members

17/21 HSBC Bank Account review of charges

A thorough investigation was carried out and conversations held with HSBC bank with regard to the charges. The Chair advised all members of the outcome and a general discussion was held.

18/21 HR Responsibilities

There is a planned appraisal for staff on 17th February 2022. A report will be made to members at the next full council meeting.

19/21 Data Protection

No report available as the Data Protection Officer was absent from the meeting

20/21 Parish Hall Car Park

Waiting for Design Plans and Grants to become available.

21/21 2021/22 Annual Accounts

A general discussion was held with regard to an Internal Auditor. It was agreed the Chair would approach the person who carried out the audit previously.

**22/21 Date of the Annual Parish Meeting
Tuesday 26th April 2022**

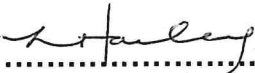
The Annual Parish Meeting will no longer be held on the same evening as the Statutory Annual Council Meeting. This prevents any confusion of the two events and makes the council fully legal in the meetings they hold.

**Date of the Statutory Annual Council Meeting
Tuesday 10th May 2022**

**23/21 Date of next Finance & General Purposes meeting
Tuesday 14th June 2022.**

**24/21 Date of next Full Council Meeting
Tuesday 8th March 2022.**

Meeting Finished at 8.37pm

Signed.....Chairman

Date.....8.3.22.....