

PUBLIC OPEN FORUM, HELD ON TUESDAY 14th SEPTEMBER PRIOR TO THE FULL TROWELL PARISH COUNCIL MEETING AT 7.30PM

Meeting was opened and closed immediately by the Cllr. Mrs L Harley Chair

**MINUTES OF THE TROWELL PARISH COUNCIL
HELD IN THE PARISH HALL ON TUESDAY 14TH SEPTEMBER 2021 AT 7.30PM**

Present Cllr. Mrs L Harley – Chair
Cllr. Mr D Pringle – BBC & Vice-Chair
Cllr. Mrs M Birkitt
Cllr. Mrs C McGann
Cllr. Mr M Westmoreland
Cllr. Mrs H Cumberpatch
Cllr. Mr N Jackson
Cllr. Ms D Hopwood
Cllr. Mr B Melling
Cllr. Mrs L Ball B.E.M (BBC)
Mrs J Murden (Asst. Clerk/Parish Hall Manager)

Minutes Clerk: Mrs S Illston

Meeting Commenced From: - 7.30pm

LH – opened the meeting, welcoming and thanking everybody for the attendance. Also welcomes Mrs S Illston to her first meeting as the Temporary Minute Clerk.

- 47/21 Declaration of Members Interests**
LH declared a non-pecuniary interest in the car park should it arise for discussion and her relationship to SI
- 48/21 Apologies and Absence**
Prior to the meeting apologies received from GC and GL.
No apologies received for absence from JMcG and JD
Proposed HC, Seconded DP. Unanimously Agreed by all Members
- 49/21 County Councillor Report JD**
No report received
- 50/21 County Councillor Report JMcG**
No report received
- 51/21 Broxtowe Borough Councillors Report DP**
It was noted a report was circulated to Members prior to the meeting and a general discussion was held
- 52/21 Broxtowe Borough Councillors Report LD**
LD advised she had attended Planning and Housing meetings and there was nothing to report for Trowell. No questions or issues were raised



53/21 To approve Minutes of the Statutory Annual Parish Council Meeting held on Tuesday 8th June 2021
It was noted that no comments had been received prior to the Meeting.
Proposed HC, Seconded DP. Unanimously Agreed by all Members

The minutes of the Full Parish Council meeting were approved and signed by the Chair as an accurate record.

54/21 Correspondence
All correspondence were circulated prior to the meeting to all members and no questions or issues raised

55/21 Finance
a) 2021 / 2022 Live Budget Report
b) Scribe Update
c) Financial Statements and Bank reconciliations etc. (report attached)
d) Accounts authorised prior to the meeting: Members to note statements previously circulated
e) Staff Salary Statements. Members to note previously authorised June to August
All documents were circulated prior to the meeting to all members and a general discussion was held.
Proposed NM Seconded MW. Unanimously Agreed by all Members

56/21 Planning and Environment Matters
a) Planning Applications
circulated prior to meetings to all members, a general discussion was held

57/21 Internal Half Year Audit
Delayed due to issues with SCRIBE

58/21 Inspection Reports
Checked and authorised by LH – June to September

59/21 Equal Opportunities and Race Relations Policy 2021
Previously circulated to all members and adopted in July 2021.

60/21 Insurance Claim
Nothing to report as Claim still in process.

Meeting suspended between 8.13pm and 8.29pm for a brief break

61/21 Land at Field Farm
Nothing further was report. A general discussion took place

8.41pm LB left the meeting as no longer required to attend

- 62/21 Annual Borough Parish Meeting Update**
Letter circulated to all members prior to the meeting. No questions or issues raised
- 63/21 Queen's Jubilee 2022**
A folder with ideas was circulated to all members and a general discussion was held. Celebrations to be spread out to the Village to arrange within the Community
- 64/21 CGR Update**
Nothing to Report
- 65/21 Car Park Update**
A general discussion was held covering previous meetings and still waiting for costs.
- 66/21 Winter Services 2021/2022**
An email received, circulated to all members prior to meeting and a general discussion held
- 67/21 Assistant Clerk/Parish Hall Manager's Report**
It was noted this report was circulated to all Members prior to the Meeting. A general discussion was held and any further actions required would be completed.
Proposed NJ Seconded BM Unanimously Agreed by all Members
- 68/21 ITEMS FOR PRESS RELEASE**
Advertisement for a Caretaker
- 69/21 Dates of the next two meetings – to commence at 7.30pm**
Tuesday 28th September 2021 – Committee Meeting & Budgets
BM has sent his apologies for this meeting
Tuesday 12th October 2021

Meeting Finished at 9.37pm

Signed 

Date 13. 10. 21.

