

MINUTES OF THE TROWELL PARISH COUNCIL MEETING, HELD VIA THE ZOOM PLATFORM ON TUESDAY 27th APRIL 2021, AT 7.00PM.

Present: Cllr. Mrs. L. Harley – Chairman
 Cllr. Mr. D. Pringle – Vice- Chairman (TPC & BBC)
 Cllr. Mrs. M. Birkitt
 Cllr. Mrs. C. McGann
 Cllr. Mrs. H. Cumberpatch
 Cllr. Dr. G. Lewis
 Cllr. Mr. G. Cotton
 Cllr. Ms. D. Hopwood
 Cllr. J. Longdon (NCC)
 Ms. K. Purewal (NCC 2021 candidate)
 Mrs. J. Murden (Parish Hall Manager/ Asst. Parish Clerk).
 Mrs. A. Smith (Parish Clerk/Responsible Financial Officer).

The Council held a minute's silence prior to the start of the meeting in remembrance of HRH Prince Philip, the Duke of Edinburgh.

- 204/20. DECLARATION OF MEMBERS INTERESTS.
 LH declared a non-pecuniary interest in the car park project if discussed.
- 205/20. TO RECEIVE APOLOGIES FOR ABSENCE.
 Apologies were accepted from BM, NJ, & LB. It was also noted that JL would be late joining the meeting.
- 206/20. COUNTY COUNCILLORS REPORT (JL).
 It was noted that no written report had been received prior to the meeting.
 JL advised Members of the merging of the Police & Fire Headquarters into the same building.
- 207/20. COUNTY COUNCILLORS REPORT (JD).
 It was noted that no written report had been received prior to the meeting.
- 208/20. BOROUGH COUNCILLORS REPORT (DP).

It was noted that no written report had been received prior to the meeting.

DP advised that he had nothing further to report under this item.

209/20. BOROUGH COUNCILLORS REPORT (LB).

It was noted that no written report had been received prior to the meeting.

210/20. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING - 9TH MARCH 2021.

It was noted that one typing error had been corrected prior to the meeting.

The minutes of the March 2021 Parish Council meeting were approved & will be signed by the Chairman as an accurate record.

211/20. MATTERS ARISING FROM THE MINUTES: for information only.

None.

212/20. TO DEAL WITH CORRESPONDENCE.

It was noted that on this the latest correspondence list had been circulated to Members prior to the meeting & that no queries have been received to date.

213/20. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.

Parish Hall & Grounds Committee - 30th March 2021.

The minutes of this meeting & all the proposals contained therein were presented & moved by HC, seconded by GC. All in favour.

Finance & General Purposes Committee - 30th March 2021.

The minutes of this meeting & all the proposals contained therein were presented & moved by HC, seconded by GC. All in favour.

Chairman's Report.

It was noted that a report had been circulated to Members by email over the previous weekend & Members were asked to note the content.

Website Report.

It was noted that a copy of the report from GL had been circulated prior to the meeting & Members were asked to note its content.

It was noted that the new router has been fitted in the office & a quote has been requested from Central Security in respect of a

back-up connection to the BT line. It was agreed that GL will change the office passwords every month going forward.

In respect of the recent broadband consultation circulated by NALC it was noted that whilst interesting it would be a physical impossibility to obtain information from every house in the Parish.

214/20.

FINANCE.

a) Live Budget Report.

It was noted that this report had been circulated to Members prior to the meeting.

b) Scribe Net Position Report.

It was noted that this report had been circulated to Members prior to the meeting & that no queries had been received. It was agreed to send an electronic copy of the report to GL each month going forward.

c) Financial Statements and bank reconciliations etc.

It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.

d) Accounts authorized prior to the meeting - Appendix 2 attached. Members were asked to note.

e) Staff Salary Statements.

These reports had been circulated prior to the meeting & no queries had been received in the interim.

f) 2021/2022 Budget.

It was noted that the 21/22 Precept payment has been received.

g) 2020/2021 Annual Return & Audit.

It was noted that the internal audit had been completed with no issues the previous week, following the end of year bank reconciliation. The Clerk will now prepare the Annual Return on behalf of the Council.

h) Bank Account Review.

The new credit card from the Co-Op should be arriving shortly. Nothing further has yet been heard from the HSBC, a response is due at any time.

JL joined the meeting at this point.

- 215/20. PLANNING APPLICATIONS -
 a) Appendix 5 - This report had been circulated prior to the meeting & its contents noted.
- Stanton Recycling -
 NFR.
 Johnson's -
 NFR.
 Castle Environmental -
 NFR.
 The Forge -
 It was noted that this application has now been withdrawn.
 Wards - It was noted the acoustic wall that is to be built forms part of a prior planning condition.
- 216/20. INSPECTION REPORTS.
 All complete & verified by the Chairman earlier in the week.
 No issues to report.
- 217/20. INSURANCE CLAIM-WATER DAMAGE AT TROWELL PARISH HALL.
 It was noted that this matter had been dealt with as part of the Chairman's Report.
- 218/20. DATA PROTECTION.
 GC provided Members with an update in respect of progress to date & the Clerk is continuing with the disposal of old commercial planning applications as previously agreed.
- 219/20. 2021/2022 MEETING DATES.
 A draft document had been circulated to Members prior to the meeting.
 The proposed dates were approved. All in Favour
- 220/20. CARETAKING POSITION GOING FORWARD.
 NFR.
- 221/20. 2021 ANNUAL PARISH MEETING.
 The meeting will go ahead on 25th May 2021.
- 222/20. CHRISTMAS LIGHTS.

It was RESOLVED to accept the quote from Leisure Lites. All in favour. **Clerk to action.**

- 223/20. PROPOSED VILLAGE EVENT.
A small working party has been formed & the event will take place on Saturday 10th July 2021.
- 224/20. ASST. CLERK/PARISH HALL MANAGER’S REPORT.
This report had been circulated prior to the meeting & Members were asked to note its content.
- 226/20. CLERK/RFO’S REPORT.
A copy of the report had been circulated prior to the meeting & Members were asked to note its content.
- 227/20. TO DECIDE ITEMS FOR PRESS RELEASE.
APM - 25th May 2021.
- 228/20. Date of next meeting.
Tuesday 25th May 2021.

There being no further business the meeting closed at 20.20pm.

Signed..... Chairman

Date.....