

To: Members of the Parish Hall and Grounds Committee.
Other Members of the Parish Council (for information).

TROWELL PARISH COUNCIL.

You are hereby summoned to a meeting of the Parish Hall and Grounds Committee to be held virtually on the Zoom platform on Tuesday 30th March 2021, at 7.00pm.

Anyone wishing to view the meeting via the Zoom platform will need to register with the Parish Clerk no later than 12.30pm on Monday 29th March 2021.

Signed:

Alison Smith

Alison Smith - Parish Clerk & RFO. Dated: 23rd March 2021.

AGENDA:

- 26/20. To receive apologies for absence.
- 27/20. Declaration of Members' interests.
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.
- 28/20. To note the minutes of previous meeting - 26th January 2021 - documents previously circulated.
- 29/20. Matters arising from the minutes:
Agenda - P.H.G.C.

- 30/20. Financial position to date. (encs).
Salary statements.
Committee Budget Statements.
2021/2022 Budget.
- 31/20. Insurance Claim Update.
- 32/20. Caretaking/ Maintenance Issues Update.
Kitchen/lounge Roof Works.
Car Park – planned maintenance.
Walkway.
- 33/20. Parish Hall Play Park.
- 34/20. Fire Risk Assessment (enc).
- 35/20. Hall Hire Fees & Charges – to consider an update to existing promotional material (encs).
- 36/20. Reports:
Parish Hall Committee Chairman.
Parish Hall Manager/Asst. Clerk.
- 37/20. Misc. items of repair, maintenance etc. (enc).
- 38/20. To consider applications for hire – documents previously circulated & encs.
- 39/20. Clerk/RFO's Report.
- 40/20. Date of next meeting – T.B.C.