

Minutes of the Parish Hall & Grounds Committee held via Zoom on Tuesday 26th
January 2021, at 7.00pm.

Present: Cllr. Mrs. H. Cumberpatch (Chair)
 Cllr. Mr. G. Cotton (Vice-Chair)
 Cllr. Mrs. C. McGann
 Cllr. Mrs. L. Harley
 Cllr. Mr. M. Westmoreland
 Cllr. Dr. G. Lewis
 Cllr. Mrs. M. Birkitt
 Cllr. Mr. N. Jackson
 Cllr. Ms. D. Hopwood
 Mrs. J. Murden (Asst. Parish Clerk/Parish Hall Manager).
 Mrs. A. Smith (Parish Clerk/Responsible Financial Officer).

- 15/20. To receive apologies for absence.
 Apologies were received from DP. All in favour.
- 16/20. Declaration of Members' interests.
 LH declared an "other" interest in item 20/20 on the agenda.
- 17/20. To note the minutes of previous meeting.
 The minutes from the meeting held on 27th October 2020, were noted.
- 18/20. Matters arising from the minutes.
 None.
- 19/20. Financial position to date.
 It was noted that no queries had been received prior to the meeting.
- Salary statements:
It was RESOLVED to accept the 2020/2021 Salary Statements. All in favour.
- The Clerk will realign these reports & add gridlines in future as requested.
- Committee Budget Statements:
It was RESOLVED to accept the 2020/2021 Committee Budget statement. All in favour.

2021/2022 Budget Update.

It was RESOLVED to accept the 2021/2022 Committee Budget statement. All in favour.

- 20/20. Caretaking/Maintenance Issues Update.
 Kitchen/lounge Roof Works - It was noted that these works are due to take place in April weather permitting.
- Car Park - planned maintenance.
 It was noted that VIA are going to submit a drainage system design for the Council's consideration.
- Walkway -
 It was noted that two quotes regarding this issue had been circulated to Members prior to the meeting for their consideration.
- It was RESOLVED to accept the quote of £1,770 plus VAT from Rain Defence Roofing which includes a 20-year guarantee. All in favour.**
- It was agreed that the contractor should be asked to complete these works at the earliest opportunity. **Clerk to action.**
- 21/20. Parish Hall Play Park.
 It was noted that the play park is currently open 10am-4pm daily.
- 22/20. Reports:
 Parish Hall Committee Chairman - Nothing further to report.
- Asst. Clerk/Parish Hall Manager: Nothing further to report.
- 23/20. Misc. items of repair, maint. etc.
 It was noted that a copy of the report had been circulated to Members prior to the meeting & that no queries had been received.
- 24/20. Clerk's Report.
 There was nothing further to report currently.
- 25/20. Date of next meeting - Tuesday 30th March 2021.
 The meeting closed at approximately 19.29pm.

Signed.....Chairman

Date.....