

MINUTES OF THE TROWELL PARISH COUNCIL MEETING, HELD VIA THE ZOOM PLATFORM ON TUESDAY 12TH JANUARY 2021, AT 7.00PM.

Present: Cllr. Mrs. L. Harley – Chairman
 Cllr. Mr. D. Pringle – Vice- Chairman (TPC & BBC)
 Cllr. Mrs. M. Birkitt
 Cllr. Mrs. C. McGann
 Cllr. Mrs. H. Cumberpatch
 Cllr. Dr. G. Lewis
 Cllr. Mr. M. Westmoreland
 Cllr. Mr. G. Cotton
 Cllr. Mr. N. Jackson
 Cllr. Ms. D. Hopwood
 Cllr. Mr. J. Longdon (NCC)
 Cllr. Dr. J. Doddy (NCC)
 Cllr. Mrs. L. Ball. B.E.M. (BBC)
 Ms. K. Purewal (NCC 2021 candidate)
 Mrs. J. Murden (Parish Hall Manager/ Asst. Parish Clerk).
 Mrs. A. Smith (Parish Clerk/Responsible Financial Officer).

115/20. DECLARATION OF MEMBERS INTERESTS.
 LH declared a non-pecuniary interest in the car park project if discussed.

116/20. TO RECEIVE APOLOGIES FOR ABSENCE.
 Apologies were accepted from BM. All in favour.

117/20. COUNTY COUNCILLORS REPORT (JL).
 It was noted that no written report had been received prior to the meeting.

JL advised that he had sent a Covid19 update through to the Clerk – this had been circulated to Members.

It was noted that the redevelopment of the Ratcliffe Power Station will be up for discussion soon.

It was confirmed that an £800 grant had been received from JL in connection with the Parish Hall car park project. JL was thanked by Members for this contribution.

- 118/20. COUNTY COUNCILLORS REPORT (JD).
It was noted that no written report had been received prior to the meeting.
- JD updated Members on post-lockdown Health & Wellbeing issues & advised that he had been successful in getting a motion approved to investigate the protection & wellbeing of home workers, a sector that has increased significantly since the pandemic began.
The Clerk was asked to submit the relevant details to JD to enable him to award a £1,000 grant towards the car park replacement drainage scheme.
- 119/20. BOROUGH COUNCILLORS REPORT (DP).
It was reported that a copy of DP's report had been circulated to Members prior to the meeting & they were asked to note its content.
- It was noted that DP had attended a planning meeting & also a Covid 19 update - he will circulate relevant information to Members upon receipt.
- 120/20. BOROUGH COUNCILLORS REPORT (LB).
It was noted that no written report had been received prior to the meeting.
- 121/20. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING - 8TH DECEMBER 2020.
It was noted that no comments had been received by the Clerk, prior to the meeting.
The minutes of the December Parish Council meeting were approved & will be signed by the Chairman as an accurate record.
- 122/20. MATTERS ARISING FROM THE MINUTES: for information only.
None.
- 123/20. TO DEAL WITH CORRESPONDENCE.
It was noted that on this the latest correspondence list had been circulated to Members prior to the meeting & that no queries have been received to date.
- 124/20. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
Chairman's Report.

It was noted that a report had been circulated to Members by email over the previous weekend & Members were asked to note the content.

LB joined the meeting at this point.

Website Report.

It was noted that a copy of the report from GL had been circulated prior to the meeting & Members were asked to note its content.

It was noted that GL is working with the Asst. Clerk/Hall Manager to resolve the glitches in the hall booking program.

GL also updated Members regarding the Accessibility Statement. It was agreed this matter should be raised on the forthcoming Financial & General Purposes Committee agenda.

125/20.

FINANCE.

a) Live Budget Report.

It was noted that this report to the 21st December 2020, had been circulated to Members prior to the meeting.

b) It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.

c) Accounts paid prior to the meeting – Appendix 2 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.

d) Accounts for payment at the meeting – Appendix 3 attached.
None.

e) Staff Salary Statements – Appendix 4 previously circulated.

f) 2021/2022 Budget Proposals.

**It was RESOLVED to submit a precept request of £80,296.00 to BBC for the 2021/2022 financial year. All in favour.
Clerk to action.**

126/20.

HR REPORT – LH.

There was nothing further to report currently.

127/20.

PLANNING APPLICATIONS –

a) Appendix 5 – This had been circulated to Members prior to the meeting & its contents were noted.

Stanton Recycling –

It was noted that a new system should be introduced this year which will eradicate one of the current odours.

Johnson's –

DP advised that there had been issues with a smoking chimney on Saturday 2nd January.

It was noted that JD would be happy to supply information on the implications of odours & dust on health.

Castle Environmental –

DP advised that the application for the new chimney & 2 silos has now been approved. He also reported on Castle Environment's commitment to maintain close contact with Trowell Parish Council & the Trowell residents.

The Forge

DP advised that the applicant has been granted an extension to the end of February 2021 to submit a revised application.

Spring Farm.

This application was refused by BBC w/e 18th December 2020.

b) Annual Footpath Walking

It was noted that all the reports that have been returned thus far have been logged & any remedial action required reported to the Rights of Way Officer at NCC.

128/20.

INSPECTION REPORTS.

All complete & no issues to report.

129/20.

INSURANCE CLAIM-WATER DAMAGE AT TROWELL PARISH HALL.

It was noted that the hall reinstatement is now nearing completion. It was noted that a BI interruption offer has been made & this will be circulated to all Members for consideration at the forthcoming Finance & General Purposes Committee.

This is in addition to the compensation claim that has been lodged. The issue of the loss of income sum insured was discussed & it was agreed to raise this amount at the earliest opportunity.

- 130/20. GREAT BRITISH SPRING CLEAN 2021.
It was noted that in the current situation no dates have yet been released for this year's event.
- 131/20. GARDEN MAINTENANCE UPDATE.
It was noted that the final garden maintenance works will be completed in the Spring.
- 132/20. REPLACEMENT OF TWO BOUNDARY SIGNS.
It was noted that these have been ordered & are to be funded from the grant received from JD.
- 133/20. HS2.
It was agreed that NJ will submit a proposal on this issue for consideration at the February Council Meeting.
- 134/20. CARETAKING POSITION GOING FORWARD.
It was agreed to defer this matter due to the current situation with Covid 19.
- 135/20. TO CONSIDER THE ADOPTION OF A SOCIAL MEDIA POLICY FOR THE COUNCIL.
A draft policy had been circulated to all Members for consideration prior to the start of the meeting. GL has one suggested amendment & it was agreed that he will circulate this to Members in time for consideration at the next Council meeting.
- 136/20. CHRISTMAS LIGHTING ARRANGEMENTS 2021.
It was agreed that the Clerk should obtain a quote to light the village in the same style as previous years.

It was suggested that sponsorship could be sought to help assist with the cost of the project.

It was also agreed that a thank you should be sent to the organizer of the 2020 Angel Trail.
- 137/20 REVIEW OF INVENTORY OF LAND & ASSETS INCLUDING BUILDINGS & OFFICE EQUIPMENT.
A copy of the register as at 31st March 2020 had been circulated to Members prior to the meeting. It was noted that following the

reinstatement of the hall, staff are preparing an updated document for consideration at the next Council meeting.

138/20. PARISH HALL MANAGER/ASST.CLERK'S REPORT.
This report had been circulated prior to the meeting & Members were asked to note its content.

139/20. CLERK/RFO'S REPORT.
A copy of the report had been circulated prior to the meeting & Members were asked to note its content.

CCTV Broadband/Telephone Account - Agreed.

Next-door - monitor activity going forward. It may be necessary to join to do this.

Circulation of Agenda Packs etc. -Printed and/or Electronic.
It was agreed that this should be added to the next agenda for discussion.

Letterhead - It was agreed that further designs should be put forward for consideration. CMG offered to assist with this.

140/20. TO DECIDE ITEMS FOR PRESS RELEASE.

141/20. Date of next meeting.
Tuesday 9th February 2021.

There being no further business the meeting closed at 20.50pm.

Signed..... Chairman

Date.....