

MINUTES OF THE TROWELL PARISH COUNCIL MEETING, HELD VIA THE ZOOM PLATFORM ON TUESDAY 13TH OCTOBER 2020, AT 7.00PM.

Present: Cllrs. Mrs. L. Harley – Chairman, Mrs. M. Birkitt, Mrs. C. McGann, D. Pringle, Mrs. H. Cumberpatch, G. Lewis, M. Westmoreland, B. Melling, Mrs. L. Ball (BBC) part meeting, J. Longdon (NCC) part meeting, Mr. N. Jackson (candidate for co-option) & Mrs. J. Murden (Parish Hall Manager).
One Parishioner observing.

Clerk: Mrs. A. K. Smith.

38/20. DECLARATION OF MEMBERS INTERESTS.
LH declared a non-pecuniary interest in the car park quote if discussed.

39/20. TO RECEIVE APOLOGIES FOR ABSENCE.
Apologies were accepted from GC. All in favour.

40/20. COUNTY COUNCILLORS REPORT (JL).
It was noted that no written report had been received prior to the meeting.

JL advised Members of a car parking complaint regarding Smithfield Avenue. The Clerk will forward the relevant email to Members the following day. **Clerk to action.**

JL updated Members on the issue of proposed local government devolution.

It was noted that a report from the Clerk on this issue appears later on this agenda.

It was noted that JL may be able to help the Council with a further grant award after Christmas.

41/20. COUNTY COUNCILLORS REPORT (JD).
It was noted that no written report had been received prior to the meeting.

42/20. BOROUGH COUNCILLORS REPORT (DP).

It was reported that a copy of DP's report had been circulated to Members prior to the meeting & they were asked to note its content.

It was reported that the foul smell was prevalent in the village this evening. DP advised that he has catalogued 77 reports since 1st July 2020 & that he will be raising a question at BBC's full Council meeting the following evening. Members were reminded that they need to request a reference number from the EA when reporting the smell, this should then be passed on to DP for his records.

43/20. BOROUGH COUNCILLORS REPORT (LB).

It was noted that no written report had been received prior to the meeting.

LB advised that the Field Farm planning decision has been deferred whilst more investigations regarding flooding issues are undertaken.

44/20. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING – 11TH AUGUST 2020.

It was noted that no comments had been received by the Clerk, prior to the meeting.

The minutes of the August Parish Council meeting were approved & will be signed by the Chairman as an accurate record.

45/20. MATTERS ARISING FROM THE MINUTES: for information only.
None.

46/20. TO DEAL WITH CORRESPONDENCE.

It was noted that on this occasion a copy of the latest correspondence list had been circulated to Members prior to the meeting.

The Clerk & Parish Hall Manager had also circulated their email analysis numbers to Members as previously requested.

47/20. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
Chairman's Report.

It was noted that the latest Chairman's report had been circulated to Members by email on the 10th October & Members were asked to note its contents.

Website Report.

It was noted that a copy of the report from GL had been circulated Prior to the meeting & Members were asked to note its content.

Following GL's audit of the Clerk's laptop & in line with his subsequent report **it was RESOLVED to purchase replacement IT hardware for both the Clerk & the Parish Hall Manager at cost of £638.89 which has already been budgeted for. All in favour.**
GL to action.

48/20.

FINANCE.

- a) Finance Report - It was noted that a Finance Report from LH had been circulated prior to the meeting & no queries had been received on this matter.
- b) It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.
- c) Accounts paid prior to the meeting - Appendix 2 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- d) Accounts for payment at the meeting - Appendix 3 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
- e) Staff Salary Statements - Appendix 4 previously circulated.
It was RESOLVED to approve salary statements listed in the appendix.
- f) 2020/2021 Budget.
It was noted that this was included in the earlier Finance Report.
- g) 2019/2020 Annual Accounts Update.
It was noted that these are currently with the external auditors for signing off. It was noted that one query had been raised & this was in relation to the asset register & the revaluation of the Parish Hall - the Clerk has responded to this as required.

49/20.

HR REPORT - CHAIR OF F&GP.

A copy of the report had been circulated to Members prior to the meeting & its contents were duly noted.

Members were asked to note the Parish Hall Manager's forthcoming annual leave dates.

50/20.

PLANNING APPLICATIONS -

Appendix 5 - This had been circulated to Members prior to the meeting & its contents were duly noted.
 Stanton Recycling.

DP updated Members as to the current position regarding this application.

Johnson's

DP updated Members as to the current position regarding this application.

Field Farm

DP updated Members as to the current position regarding this application.

Castle Environmental

The objections submitted in respect of this application **were RATIFIED by members. All in favour.**

Aluminum Smelting Application in Erewash – It was agreed that the Clerk should email details of this application to all Members at the earliest opportunity for consideration. **Clerk to action.**

The Forge – DP reported that BBC have already turned this down on the grounds that it is not suitable development for the greenbelt.

Annual Footpath Walking

It was noted that the Clerk has distributed the relevant reporting sheets to volunteers as previously agreed. These should be returned to the Clerk once complete.

Standing Orders were suspended for 5 minutes.

51/20. PARISH COUNCILLOR VACANCIES.

Members were advised of the application for co-option from Mr. N. Jackson that had been circulated prior to the meeting for consideration.

It was RESOLVED that Mr. N. Jackson be co-opted as a Member of Trowell Parish Council. 8 votes in favour received.

It was noted that another parishioner is currently considering standing for co-option.

52/20. PARISH COUNCIL NEWSLETTER.

It was noted that the newsletter had been produced & circulated as previously agreed. The Clerk & GL will also be looking at the possibility of introducing an electronic newsletter going forward too.

- 53/20. PARISH HALL & GROUNDS COMMITTEE/FINANCE & GENERAL PURPOSES COMMITTEE – MEETING ARRANGEMENTS.
It was noted that these meetings have been arranged for the 27th October as previously agreed & will include the council's initial budget discussions.
- 54/20. INSURANCE CLAIM-WATER DAMAGE AT TROWELL PARISH HALL.
Members were asked to note the content of the report on this matter supplied by the Parish Hall Manager prior to this meeting. Following a detailed discussion, the following items were **RESOLVED upon:**
That Archers Flooring be appointed as the Council's preferred contractors for the installation of the necessary Karndean flooring. All in favour.

That a payment for materials of £12,000 be made to Jay Young Flooring when required in respect of the main hall sprung floor replacement. All in favour.

That a 50% upfront payment be made to the Archer's Flooring when requested in respect of materials in respect of the Karndean flooring replacement. All in favour.
- 55/20. REMEMBRANCE 2020.
It was noted that documents had been circulated to Members for consideration prior to the meeting.
It was agreed that in line with Covid-19 guidelines that LH will lay the Parish Council's wreath at the war memorial but will not attend the service.
Volunteers will install the lamppost poppies in the village at the weekend. The Parish Hall Manager has organized the necessary supplies.
The Clerk continues to make poppies for the Parish Hall display. The Clerk will send the link for downloading poppies to colour to the school & will also put it on the Parish Council website.
- 56/20. PARISH HALL MANAGER'S REPORT.
It was noted that this report had been circulated to Members prior to the meeting.

Following a detailed discussion, it was **RESLOVED** that the **Parish Hall Manager be given discretion to permit or otherwise trading from the Parish Hall car park as in the past in the event of another lock down period. All in favour.**

57/20. CLERK'S REPORT.

A copy of the report had been circulated to Members prior to the meeting.

It was agreed that on respect of alleged obstructive parking, any decisions are the remit of the County Council & that the Parish Council have no powers in this matter.

58/20. TO DECIDE ITEMS FOR PRESS RELEASE.

New Councillor.

Continuing Closure of Parish Hall.

59/20. Date of next meeting.

Tuesday 10th November 2020.

There being no further business the meeting closed at 20.25pm.

Signed..... Chairman

Date.....