

**MINUTES OF THE TROWELL PARISH COUNCIL ANNUAL MEETING,
HELD VIA THE ZOOM PLATFORM ON TUESDAY 11TH AUGUST 2020, AT
7.00PM.**

Present: Cllrs. Mrs. L. Harley - Chairman, Mrs. M. Birkitt, Mrs. C. McGann, D. Pringle, Mrs. H. Cumberpatch, G. Cotton, G. Lewis, Mrs. L. Ball (BBC), J. Longdon (NCC), Mr. B. Melling (candidate for co-option) & Mrs. J. Murden (Parish Hall Manager).

Clerk: Mrs. A. K. Smith.

- 19/20. DECLARATION OF MEMBERS INTERESTS.
LH declared a non-pecuniary interest in item 34/20 (car park quote & flooring quote) on the agenda.
- 20/20. TO RECEIVE APOLOGIES FOR ABSENCE.
Apologies were accepted from MW. All in favour.
- 21/20. COUNTY COUNCILLORS REPORT (JL).
It was noted that no written report had been received prior to the meeting.

JL updated Members on the issue of proposed local government devolution.

It was noted that a report from the Clerk on this issue appears later on this agenda.
- 22/20. COUNTY COUNCILLORS REPORT (JD).
It was noted that no written report had been received prior to the meeting.
- 23/20. BOROUGH COUNCILLORS REPORT (DP).
It was reported that a copy of DP's report had been circulated by email to Members the previous day & Members were asked to note its content.

DP then gave a brief update on the air pollution issues currently affecting the village.

- 24/20. BOROUGH COUNCILLORS REPORT (LB).
It was noted that no written report had been received prior to the meeting.

LB thanked Members for allowing her to be involved in the recent flood meeting that had been held at the Parish Hall.
- 25/20. TO APPROVE MINUTES OF ANNUAL PARISH COUNCIL MEETING – 7TH JULY 2020.
It was noted that no comments had been received by the Clerk, prior to the meeting.
The minutes of the Full Parish Council meeting were approved & will be signed by the Chairman as an accurate record.
- 26/20. MATTERS ARISING FROM THE MINUTES: for information only.
None.
- 27/20. TO DEAL WITH CORRESPONDENCE.
It was noted that on this occasion a copy of the latest correspondence list had been circulated to Members prior to the meeting.
Staff were asked to provide numbers of actioned emails for the next meeting in addition to total emails received.
Clerk & PHM to action.
- 28/20. TO RECEIVE COMMITTEE REPORTS ETC. AS APPROPRIATE.
Chairman’s Report.
It was noted that the latest Chairman’s report had been circulated to Members by email on the 8th August & Members were asked to note its contents.

Website Report.
It was noted that a copy of the report from GL had been circulated Prior to the meeting & Members were asked to note its content.

GL then demonstrated the latest version of the website that he has been testing.

It was RESOLVED that the new website should now “go live”.
All in favour. GL to action.

GL was thanked for his hard work on this matter.

- 29/20. FINANCE.
- a) Finance Report - It was noted that a Finance Report from The Chair of F & GP will be circulated to Members later in the week.
 - b) It was RESOLVED to approve all financial reports which were circulated to all Councillors prior to the meeting.
 - c) Accounts paid prior to the meeting – Appendix 2 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
 - d) Accounts for payment at the meeting – Appendix 3 attached.
It was RESOLVED to approve for payment the accounts listed in the appendix.
 - e) Staff Salary Statements – Appendix 4 previously circulated.
It was RESOLVED to approve salary statements listed in the appendix.
 - f) 2020/2021 Budget.
It was reported that Members have been provided with a copy of the latest budget position prior to this meeting & no queries have been subsequently raised. Budgets are being kept under constant review in light of the current issues facing the Council.
 - g) 2019/2020 Annual Accounts Update.
It was noted that an official receipt has now been received from the external auditors following the July 31st end date for submission.

- 30/20. HR REPORT – CHAIR OF F&GP.
A copy of the report had been circulated to Members prior to the meeting & its contents were duly noted.

- 31/20. PLANNING APPLICATIONS –
Appendix 5 – This had been circulated to Members prior to the meeting & its contents were duly noted.
Stanton Recycling.
DP updated Members as to the current position regarding this application.
Johnson’s
DP updated Members as to the current position regarding this application.

It was RESOLVED that the Parish Council should amend its previous response to this application in light of the dust issues being experienced in the village. All in favour. DP to action.

Annual Footpath Walking

The Clerk will arrange distribution of reporting sheets to volunteers as agreed. **Clerk to action.**

Greater Nottingham Strategic Plan – Noted.

Standing Orders were suspended for 5 minutes.

32/20. PARISH COUNCILLOR VACANCIES.
Members were asked to note that no poll had been requested & as a result the Council is now free to appoint Members by co-option.

Members were advised of the application for co-option from Mr. B. Melling that had been circulated prior to the meeting for consideration.

It was RESOLVED that Mr. B. Melling be co-opted as a Member of Trowell Parish Council. All in favour.

33/20. PARISH COUNCIL NEWSLETTER.
The master copy will be with the Clerk by Thursday 13th for printing & subsequent distribution. CMG was thanked for her work in relation to this matter. **CMG & Clerk to action.**

34/20. PARISH HALL MANAGER'S REPORT.
It was noted that this report had been circulated to Members prior to the meeting.

It was noted that it is hoped to get the remainder of the front of the Parish Hall painted in time for the VJ Day display on the 15th August.

35/20. CLERK'S REPORT.
A copy of the report had been circulated to Members prior to the meeting.
It was agreed that devolution for local government looks inevitable now & that this will mean big changes ahead.

36/20. TO DECIDE ITEMS FOR PRESS RELEASE.
New Councillor.
Temporary Closure of Parish Hall.

37/20. Date of next meeting.
Tuesday 8th September 2020.

There being no further business the meeting closed at 19:57pm.

Signed..... Chairman

Date.....